



## Request for City Council Committee Action from the Department of Police

Date: August 6, 2008  
To: Don Samuels – Chair, Public Safety and Regulatory Services Committee  
Referral to: Ways and Means

**Subject: Approval to Increase NorthWrite Contract**

**Recommendation:** That approval be granted to increase the total compensation amount for the contract with NorthWrite, Inc. by approximately \$2,500 to pay outstanding invoices. This payment should come from 00100 4002100.

**Previous Directives:** That the Police Department execute a contract with North Write for these services.

Prepared by: Wendy Guck, 673-3415  
Approved by: Assistant Chief Sharon Lubinski  
Presenters in Committee: Gaynell Schandel x2001

*Asst. Chief Sharon Lubinski*

### Reviews

- Permanent Review Committee (PRC): Approval  Date \_\_\_\_\_
- Civil Rights Affirmative Action Plan Approval  Date \_\_\_\_\_
- Policy Review Group (PRG): Approval  Date \_\_\_\_\_

### Financial Impact

- No financial impact
- Action requires an appropriation increase to the \_\_\_ Capital Budget or \_\_\_ Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Action is within the Business Plan
- Action requires a change to the Business Plan
- Other financial impact
- Request provided to the Finance Department when provided to the Committee Coordinator

### Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code

- Other

**Supporting Information**

The Police Department had a contract with NorthWrite, Inc. for the development and maintenance of the security camera system in the SafeZone. The contract has expired, however a slight increase in compensation is needed to fully cover the full time and extent of service.