



Request for City Council Committee Action from the Department of BIS

Date October 4, 2006

To **Paul Ostrow, Chair, Ways and Means Committee**

Subject **Amendment of Contract with Govern Software, Inc.**

Recommendation Authorize appropriate City officials to execute an amendment to the License Agreement (C00-15921) with Govern Software, Inc. to include "License Supplement No. 2" for the Special Assessments System Replacement

Prepared by Nancy Larkey, Contract Administrator, 673-5494

Submitted by Karl Kaiser _____, 673-3910
Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Permanent Review Committee (PRC) Approval Pending

Policy Review Group (PRG) Not Applicable

Committee Presenter Karl Kaiser

Financial Impact: Increase the scope of the contract to include the Special Assessments System Replacement at a cost of no more than \$249,565.00 paid for with CLIC funding out of 6400-972-9725-M04SP00D and 6400-972-9725-M04SP00E.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information).
- Action requires an appropriation increase to the Operating Budget.
- Action provides increased revenue for appropriation increase.
- Action requires use of contingency or reserves.
- Business Plan: Action is within the plan.
- Other financial impact (Explain):
- Request provided to department's finance contact prior to the Committee Coordinator.

Background/Supporting Information Attached

BIS requests, in conjunction with Public Works Department, authority to execute an amendment to the contract with Govern Software, Inc. ("Govern"). This amendment allows for Govern to furnish the qualified personnel and technology resources to perform the comprehensive systems integration and implementation support services needed for deploying the Govern for Windows system.

The purpose of this project is finding a new business solution to replace the out-dated system used by the Public Works (PW) Special Assessments (SA) group. The new application will improve data sharing between departments as well as data access for the citizens of Minneapolis. Under the new system, important information, regarding the ability to sell personal property, will be available over the Internet and through 311. Furthermore, the project is needed to streamline current business processes and implement new solutions. This will enhance service for cross departmental business needs and lower costs for services currently provided to the citizens of the City of Minneapolis.

We have determined that the Govern application best fits our business requirements and long term vision of improving the service provided to our constituents. All involved believe this to be our wisest course of action and will be a value added package by utilizing the existing technology in Public Works.