



**Request for City Council Committee Action
From the Department of Public Works and Procurement**

Date: December 14, 2004
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: Approval of Official Publication No. 6349 - Bids for Snow Removal and Sidewalk Maintenance

Recommendation:

Acceptance of the low responsive bid of Custom Products and Services for an estimated annual expenditure of \$ 97,213.00 to provide snow removal and sidewalk maintenance in the Dinkytown and Stadium Village Special Service Districts, as follows:

Section 1A Dinkytown Special Service District

Time period of approximately November 1, 2004 through October 31, 2005

A1-1	Basic Cleaning Service		Lump Sum	\$ 4,995.00
A1-2	Snow Removal Service		Lump Sum	45,130.00
A1-2F	7 ea	Application of Calcium Chloride	ea	\$ 395.00 2,765.00

Vendor offers to extend terms and conditions for an two (2) additional 12 month periods at the sole option of the City of Minneapolis.

Section 1B Stadium Village Special Service District

Time period of approximately November 1, 2004 through May 31, 2005

A1-1	Snow Removal Service		Lump Sum	\$ 41,448.00
A1-1F	7 ea	Application of Calcium Chloride	ea	\$ 395.00 2,765.00

Vendor offers to extend terms and conditions for an two (2) additional 12 month periods at the sole option of the City of Minneapolis.

Terms are 1% cash discount for payment of invoices within 20 days. F.O.B.: Specified locations.

Further recommend proper Officers be authorized and directed to execute a contract for this project all in accordance with our specifications.

Contingent on approval of the Civil Rights Department.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Klara A. Fabry, P.E. City Engineer, Director of Public Works

Presenters: Michael Kennedy Director, Winter Operations

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of one (1) bid received on Official Publication No. 6349 for Snow Removal and Sidewalk Maintenance is attached.

Please refer to enclosed Staff Memo.

Attachments - Staff Recommendation
Tabulation Sheet

cc: M. Kennedy
S. Collin
J. Johnson
R. Nubbe

Memo

To: David Ybarra
From: Jeffrey A. Johnson
CC: Kerry Gabrelcik, Steve Collin, Mike Kennedy
Date: 11/22/2004
Re: Bid Recommendation Official Pub #6349, Dinkytown / Stadium Village SSD snow removal & sidewalk maintenance

I am recommending award of Official Publication #6349 (Dinkytown / Stadium Village SSD Snow Removal and sidewalk maintenance) to the "lowest responsible bidder" Custom Products & Services, 2919 Central Ave., NE Minneapolis Minnesota ". This award recommendation is for the vendor's bid as submitted and with NO exceptions. Custom Products and Services' "Affirmative Action Plan" has been approved by the City of Minneapolis.

Although only one bid was received, we are still recommending that this bid be accepted. This vendor has successfully completed all the terms of this contract for the past three (3) years. Both "Special Service Districts" are very enthusiastic in their recommendation that Custom Products and Services be awarded the new contract. Their new bid (good for the next three (3) years) has an increase of less then 1 % for both districts and is 5% less then our pre bid estimate. If you have any additional questions on this matter please let us know.

"BIDS FOR SNOW REMOVAL AND SIDEWALK MAINTENANCE" - P/W Street

Offl. Publ. #6349
 Bids opened 10 AM, CST
 November 17, 2004
 Minneapolis MN

*Custom
 Products
 & Services*

	Bid Deposit - \$1000.00	C							
A1-1	Section 1A - Dinkytown Basic Cleaning \$	4,995.00							
A1-2	Snow Removal Service \$	45,130.00							
A1-2F	7 ea Applicaton of Calcium Chloride \$/ea	395.00							
	Bidder offers to extend for add'l 12 months Y/N	yes							
	For second 12 months Y/N	yes							
A1-1	Section 1B - Stadium Village Snow Removal \$	41,558.00							
A1-1F	7 ea Application of Calcium Chloride \$/ea	395.00							
	Bidder offers to extend for add'l 12 months Y/N	yes							
	For a second 12 months Y/N	yes							
	Cash discount - % 20 days	1							

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien
 for FINANCE OFFICER

David M. Hansen
 ASST. DIRECTOR, PURCHASING