



Request for City Council Committee Action From the Department of Public Works and Procurement

Date: November 24, 2008
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: **Approval of Official Publication No. 7035 – Bid for Public Impound Towing**

Recommendation:

- a. Acceptance of the low responsive bidders as indicated below for a total estimated annual expenditure of \$ \$276,349 to furnish and deliver towing of vehicles from public or private property for Tow Zones 1 & 2 as follows:

• Schmit Towing, Inc	Zone 1	Price per tow	\$114.60
• S & T Transport Inc	Zone 2	Price per tow	\$130.00
- b. That Proper City Officials be authorized and directed to execute contracts for this service all in accordance with our specifications, becoming effective January 1, 2009 for an initial term ending on June 30, 2010.
- c. The sole option of the City to extend the contracts up to two times for a two year period from July 1, 2010 through June 30, 2012 and again from July 1, 2012 through June 30, 2014.

Previous Directives:

- October 24, 2008 Authorized to execute contracts for Districts A&B and Zones 1-6,
- September 8, 2008 W&M/Budget Approved the following: a) That all bids for OP 7009 for public impound towing be rejected; b) That bid specifications be revised for clarity and a new bid for public impound towing services be issued; and c) That the existing contracts be extended or authorization be given for the issuance of new contracts with bidders from the 2003 bid for public impound towing for a period not to exceed 90 days for public impound towing services for amounts not to exceed \$100,000 for each of the towing Zones 1 through 6, and \$250,000 for each of the towing Districts A and B.
- August 26, 2008 TP&W forward without recommendation.
- August 12, 2003 TP& W and W&M/Budget recommended that proper City officials be authorized to execute contracts for impound towing services for District A and B, Zones 3-6.
- September 26, 2003 TP& W and W&M/Budget recommended that proper City officials be authorized to execute contracts for impound towing services for zone 1-2.

Prepared by: Jon Wertjes and Steve Hengel

Approved by: _____
Gary Warnberg, Director, Procurement

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Jon Wertjes, Director of Traffic and Parking Services

Reviews

Permanent Review Committee (PRC):	Approval	NA	Date
Civil Rights Affirmative Action Plan	Approval	Pending	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Not Applicable

City Goals: A Safe Place to Call Home, Enriched Environment, Connected Communities, A Premier Destination

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

Bid – Official Publication No. 7035

On October 24, 2008 the City Council approved the following bidders from Official Publication No. 7035 for Public Impound Towing as follows:

- District A & Zone 3: Wreckers Services -- \$39.45 per tow.
- District B & Zone 5: Rapid Recovery -- \$59.24 per tow.
- Zone 1: Shortys Heavy Duty -- \$112.00 per tow
- Zone 2: Shortys Heavy Duty -- \$112.00 per tow
- Zone 4: S & T Transport, Inc. -- \$130.00 per tow
- Zone 6: Chiefs Towing, Inc. -- \$144.00 per tow

Subsequently, on 11/18/08 the City of Minneapolis received notice from Shortys Heavy Duty that they are withdrawing their bid for consideration. (see attachment)

Public Works went to the next low qualified bidder and now recommends awarding:

- Zone 1 to Schmit Towing, Inc at a cost of \$114.60 per tow
- Zone 2 to S & T Transport, Inc. at a cost of \$130.00 per tow.

There are towing extensions in place until 12/31/08 for these two zones. Thus, Zones 1 & 2 new contract period will begin 1/1/09 and continue until June 30, 2010, and also includes options for two additional 2 year options.

District A & B and Zones 3-6 new contracts will all begin December 1st, 2008 and continue until June 30, 2010, and also includes options for two additional 2 year options.

Attachments: Shortys Heavy Duty Withdrawal Letter, District Map, Zone Map, Tabulation Sheet.

Cc: Public Works – Don Pedlar, Ronnie Toledo