

I. Body Shop:

A. Labor - Vendor to use "Motor Crash Estimating Guide" for computing time of each phase of repairing.

Labor Rate - per hour \$ 24.00

B. Parts - NEW Use "Motor Crash Estimated Guide" for computing net cost on new parts

- 1. Original Equipment Parts (Ford, GM, Chrysler, etc.)
15 % discount given from net price listed in above guide
- 2. Glass Windshields 45 % discount given from manufacturer's suggested list price
- 3. Glass, Other 30 % discount given from manufacturer's suggested list price
- 4. Body Shop Supplies, putty material, etc., will be charged at 15 % of body shop labor charge

C. Parts - Used

- 1. Clips, doors, fenders, quarters, bumpers, etc. used or rebuilt will be billed at vendor's cost plus 20 % mark up

NOTE: All invoices must clearly show original cost of the part and the mark up

D. Painting Supplies (paint, sandpaper, primer, etc.) will charged at 35 % of the body shop labor rate

E. Simonizing Labor Charge \$ 24.00 /per hour

II. Mechanical Repairs:

A. Labor Rate - vendor to use a professional parts and labor guide for computing time for each phase of repairing

State name of guide to be used: ALLDATA

- 1. Autos per hour \$ 45.00
- 2. Trucks per hour \$ 45.00

B. Front End Alignments

- 1. Automobiles (including auto w/air & strut bars) per hour \$ 30.00
- 2. Small trucks (up to 1 ton units) per hour \$ 35.00
- 3. I Beam Straightening per hour \$ 45.00

C. Mechanical Parts

- 1. Parts discount (A Parts) Comp. parts, consumable: 20 % discount given from manufacturer's suggested price
OEM Hard Parts (B Parts) - Axles, block, etc.: 20 % discount given from manufacturer's suggested price
- 2. Used Mechanical Parts will be billed at vendor cost plus 20 % mark up. Vendor's invoices must clearly show the original cost of used parts and the mark up

III. Rustproofing:

Brand of Material Ashland Chemical Military Spec. C-0083933A

A. New parts to be installed on vehicles: Yes No

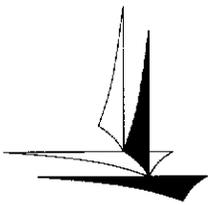
1. Labor cost per hour including materials \$ 30.00

B. Certain complete vehicles, when authorized. Bid price schedule for rustproofing as follows:

- | | | |
|--|------------------|-------|
| 1. Automobiles | | |
| a. Compact Vehicles | \$ <u>150.00</u> | /each |
| b. Standard Vehicles | \$ <u>175.00</u> | /each |
| 2. Pick Ups | | |
| a. Compact Vehicles | \$ <u>175.00</u> | /each |
| b. Standard Vehicles | \$ <u>200.00</u> | /each |
| 3. Vans | \$ <u>200.00</u> | /each |
| 4. Trucks (cabs only) | \$ <u>175.00</u> | /each |
| 5. Other Vehicles: Fire Trucks (hook & ladders, pumpers) | \$ <u>350.00</u> | /each |

IV. Options to Extend:

- Vendor offers to extend above prices and terms for an additional 12 month period at the sole option of the City of Minneapolis;
- Vendor offers to extend above prices and terms for a second 12 month extension at the sole option of the City of Minneapolis;



Minneapolis
City of Lakes

Department of Public Works

Klara A. Fabry
City Engineer
Director

Brian J. Lokkesmoe
Deputy Director

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Minneapolis MN 55415-1390

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October 21, 2003

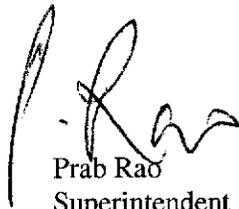
David Ybarra
Purchasing Department
330 Second Avenue South
Towle Building, Room 552
Minneapolis, MN 55401-2211

Dear Mr. Ybarra:

This is a follow up letter you requested on October 14, 2003, to explain why Equipment Services Division would like to award Auto Truck Service, the sole bidder on bid O.P. 6158 Automotive & Light Truck Service, the bid.

I offer the following reasons:

1. Auto Truck is a multifaceted operation, capable of body work, suspension and alignment and complex overhaul/replacement work on steering components, i.e. track and pinion steering and engine work.
2. Good turn around time on repairs and responsive to requests to 'rush' a job through when we have a unique situation.
3. Good service, Auto Truck will pick up and deliver in a timely manner. Which helps Equipment Service Division meet schedules.
4. Quality of work is excellent, with very few returns. On those few occasions there are problems Auto Truck's policy has been to correct any deficiencies quickly.
5. Business is local and this makes pick up and delivery a non-issue as far as timeliness is concerned.



Prab Rao
Superintendent

Equipment Services Division
Phone: 612-673-5775
Fax: 612-673-5450
e-mail: prabhakar.rao@ci.minneapolis.mn.us

Offl. Pwdl #6158
 Bids opened 10 AM, CDST
 October 1, 2003
 Minneapolis MN

"RF-BID FOR VARIOUS BODY SHOP REPAIRS AND MECHANICAL WORK" - P/W Equipment & Various

*Auto
 Truck
 Service
 Co.*

A.	I. Body Shop - Labor Rate - per hour	\$	24.00							
B1.	Parts: OEM Parts % discount from net price		15							
2.	Glass Windshields % discount from List Price		45							
3.	Glass, Other % discount from List Price		30							
4.	Body Shop Supplies - charged at % of Shop Labor Charge		15							
C1.	Parts - Used % mark up		20							
D.	Painting Supplies - % of Body Shop Labor Rate		35							
E.	Simonizing Labor Charge per hour	\$	24.00							
A	II. Mechanical Repairs Name of Guide to be used		<i>2000</i>							
1.	Autos per hour	\$	45.00							
2.	Trucks per hour	\$	45.00							
B1.	Front End Alignments Automobiles per hour	\$	30.00							
2.	Small Trucks per hour	\$	35.00							
3.	I Beam Straightening Mechanical Parts Parts discount % from MSP	\$	45.00							
1.	OEM Hard Parts % discount from MSP		20							
2.	Used parts cost plus % mark up		20							
	III. Rustproofing Brand of Material		<i>allard clearing</i>							
A1.	A. New parts to be installed on vehicles Y/N		<i>yes</i>							
	Labor cost per hour	\$	<i>32.00</i>							

"RE-BID FOR VARIOUS BODY SHOP REPAIRS AND MECHANICAL WORK" - P/W Equipment & Various

		①								
	B. Schedule for Rustproofing									
1a.	Compact Vehicles \$/ea	150.00								
b.	Standard Vehicles \$/ea	125.00								
2a.	Pickups \$/ea	125.00								
b.	Compact Vehicles \$/ea	200.00								
3.	Standard Vehicles \$/ea	200.00								
4.	Vans \$/ea	200.00								
5.	Trucks - cabs only \$/ea	125.00								
	Other vehicles - Fire Trucks (hook & ladders, pumpers)	350.00								
5a.	Vendor offers to extend for 12 months Y/N	yes								
5b.	Vendor offers to extend for a second 12 months Y/N	yes								

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O. Brown
FINANCE OFFICER

David M. [Signature]
ASST. DIRECTOR, PURCHASING