



**Request for City Council Committee Action  
From the Fire Department**

Date: March 16, 2004

To: Dan Niziolek, Chair, Public Safety and Regulatory Services

Referral to: Barbara Johnson, Chair, Ways and Means Committee and  
Paul Ostrow, Chair, City Council

**Subject: Reimbursement from Businesses for Fire Prevention Inspection  
Work provided outside of regular business hours.**

**Recommendation: Approval and Authorization for the Minneapolis Fire Department to charge Businesses/Contractors a Fee for Fire Prevention Inspection work performed outside of regular business hours, based on their request. Further request approval for the revenues received be placed in the Fire Department General Fund 0100 Agency 280 Organization 2870, to reimburse the cost to the department for this service.**

**The fee will be based on the top step of the Fire Inspection Coordinator position rate of pay, at time and one half. An administrative and processing fee of twenty percent of the total pay rate fee for the day, will be applied.**

Prepared or Submitted by: Marie Swerdfiger, Admin. Analyst II Phone 673-2545.

Approved by: Rocco Forte', Fire Chief \_\_\_\_\_

Presenters in Committee: Rocco Forte', Fire Chief and David Dewall, Fire Marshal.

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

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**Community Impact** (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

**Background/Supporting Information Attached:**

**Periodically, the Fire Department has received requests from businesses, for Fire Inspections and Sprinkler Alarm testing to be done outside of the regular business hours. They feel the alarm testing disrupts their normal business operations during the work week.**

**The approval of this request will enable the Fire Department to equitably provide this service, without impacting the Fire Department Budget and yet compensating inspectors who are willing to work outside of the regular business hours.**