



Request for City Council Committee Action From the Department of Public Works

Date: October 26, 2010
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral: Honorable Betsy Hodges, Chair Ways & Means Committee
Subject: **Check Guarantee Services for Impound Lot - Extend Contract through September 30, 2011**

Recommendation:

Authorize proper city officials to extend Contract C-22070 with CERTEGY, INC. through September 30, 2011.

Previous Directives:

- May 17, 2005 – Authorization to execute a contract with Certegy Check Services for check guarantee services at the Impound Lot.
- February 15, 2005 – T&PW – Directed staff to proceed with RFP for check guarantee services at the Impound Lot.

Prepared by: Don Pedlar, Supervisor Towing & Impound, 673-5793

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Don Pedlar, Supervisor Towing & Impound
Jon Wertjes, Director, Traffic & Parking Services

Reviews

Permanent Review Committee (PRC):	Approval	NA	Date
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact

No financial impact

Community Impact

Neighborhood Notification: Not Applicable
City Goals: Not Applicable
Comprehensive Plan: Not Applicable
Zoning Code: Not Applicable

Background/Supporting Information

The Department of Public Works Traffic and Parking Services Division, Impound Lot has used Certegy, Inc for the check guarantee services for checks presented at the Impound Lot for payment of Towing and Storage fees and Auction sales. The original contract period was for 2 (two) years from July 1, 2005 through June 30, 2007, with an additional 3 (three) year term. Amendment #1 to Contract C-22070 entered on July 1, 2008 extended the contract to June 30, 2010.

The initial contract has enough remaining balance to allow for this extension without increasing the dollar value. (This extension is not expected to exceed \$20,000 through September 30, 2011).

We are requesting this extension to allow the Impound Lot time to evaluate our check verification processes. We will come back to T&PW in the spring of 2011 to notify the council of our decision of how the Impound Lot plans to proceed beginning October 1, 2011.