



**Request for City Council Committee Action  
From the Department of Public Works**

**Date:** August 12, 2008

**To:** Honorable Sandra Colvin Roy, Chair, Transportation and Public Works Committee

**Subject:** **Water and Sewer Service Line Repairs: Set Assessment Public Hearing**

**Recommendation:** That the Assessment Public Hearing before the Transportation and Public Works Committee be set for September 16, 2008 for the purpose of assessing the charges for repairs for water and sewer service lines that are unpaid.

**Prepared by:** Suzette R. Hjermstad, Real Estate Investigator II, 673-2401

**Approved by:** \_\_\_\_\_  
Steve Kotke, P. E., City Engineer, Director of Public Works

**Presenters:** Suzette R. Hjermstad, Public Works Special Assessments  
Craig Allison, Public Works Water Administration

**Reviews:**

Permanent Review Committee (PRC):	Approval	<b>NA</b>	Date
Civil Rights Affirmative Action Plan:	Approval	<b>NA</b>	Date
Policy Review Group (PRG):	Approval	<b>NA</b>	Date

<p><b>Financial Impact</b> (Check those that apply)</p> <p><input checked="" type="checkbox"/> No financial impact - or - Action is within current department budget. (If checked, go directly to Background/Supporting Information)</p> <p><input type="checkbox"/> Action requires an appropriation increase to the Capital Budget</p> <p><input type="checkbox"/> Action requires an appropriation increase to the Operating Budget</p> <p><input type="checkbox"/> Action provides increased revenue for appropriation increase</p> <p><input type="checkbox"/> Action requires use of contingency or reserves</p> <p><input checked="" type="checkbox"/> Other financial impact (Explain): Special assessment against benefited properties</p> <p><input type="checkbox"/> Request provided to the Budget Office when provided to the Committee Coordinator</p>
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**Community Impact**

**Neighborhood Notification:** Public hearing notices to be sent out

**City Goals:** the City's infrastructure will be well-maintained.

**Comprehensive Plan:** Consistent

**Zoning Code:** Not Applicable

**Background/Supporting Information**

The purpose of this letter is to request the setting of the Assessment Public Hearing for annual water and sewer service line repairs or replacements involving various properties located throughout the City of Minneapolis. All property owners will receive notice of public hearing including the proposed assessment amount.

A list of properties and the charges to be assessed will be provided at the time of public hearing.