



Request for City Council Committee Action From the Department of Public Works

Date: March 1, 2005
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: **Minneapolis Ten-Year Transportation Action Plan – Consultant Selection**

Recommendation:

1. Authorize proper city officials to enter into a contract with the consultant team of Nelson-Nygaard, Meyer Mohaddes and S.E.H. to complete the Ten-Year Transportation Action Plan pending City attorney review.
2. Authorize proper city officials to enter into an Agreement with the Minnesota Department of Transportation regarding funding participation for the Ten-Year Transportation Action Plan pending City attorney review.

Previous Directives:

- January 15, 2005 – TPW authorized funding agreements with Hennepin County and Metropolitan Council
- November 5, 2004 – City Council authorized release of the RFP
- June 8, 2004 - TPW received & filed study goals and timeline
- April 2, 2004 - Resolution 2004R-139 – Appropriated \$300,000 for study

Prepared by: Jon Wertjes, P.E., Director, Traffic and Parking Services

Approved by:

Klara A. Fabry, P.E., City Engineer, Director of Public Works

Presenters: Fred Abadi, Ph.D., Deputy Director, Transportation Services

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

See attached information.

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Consultant Selection

The "Mobility - Minneapolis" 10-year Transportation Action Plan RFP was approved by the City Council on November 5, 2004 and the RFP was released the week of November 8, 2004. The RFP estimated budget for the study is \$600,000.

The deadline for proposals was January 7, 2005. Proposals were received from three consultant teams (HKGI, SEH, Inc, and URS Corporation). An interagency selection committee narrowed this group to two teams and requested additional information from each of these two teams. Each team submitted written responses to questions, and both teams were interviewed on February 11, 2005. The selection committee is recommending the selection of the Nelson-Nygaard/Meyer-Mohaddes/SEH team for the project.

Public Works requests authorization to allow proper city officials to enter into a contract with the selected consultant team to complete the Ten-Year Transportation Action Plan study pending city attorney review.

Project Funding

On April 2, 2004 (Resolution 2004R-139) the City Council appropriated \$300,000 for the project. Public Works has expended approximately \$30,000 of this for professional management services and \$270,000 remains.

On January 4, 2005, TPW authorized Public Works to allow proper city officials to enter into Agreements with the Met Council (\$120,000) and Hennepin County (\$120,000) regarding funding participation for the Ten-Year Transportation Action Plan pending City attorney review. In January 2005, Mn/DOT verbally agreed to contribute \$200,000 to the Ten-Year Transportation Action Plan study. A detailed agreement has been drafted and is currently under Mn/DOT and City Attorney review (Attachment).

Public Works requests authorization to allow proper city officials to enter into an agreement with Mn/DOT regarding funding participation for the Ten-Year Transportation Action Plan pending City attorney review.

The current project finances are as follows:

	Total	Spent	Remaining
City of Minneapolis	\$300,000	\$ 30,000	\$270,000
Metropolitan Council	120,000		120,000
Hennepin County	120,000		120,000
Mn/DOT	200,000		200,000
	<u>\$740,000</u>	<u>\$ 30,000</u>	<u>\$710,000</u>

Public Works, its agency partners and the consultants consider the estimated \$600,000 budget to be tight to accomplish the City's project goals. The additional funds will allow for some contingency. However, Public Works will continue to seek additional funding resources for this important project.

Attachment: Draft Agreement with Mn/DOT

Cc: Ed Backstrom, City Attorney's Office
 Burt Osborne, City Attorney's Office