



**Request for City Council Committee Action  
From the Department of Health & Family Support**

**Date:** June 15, 2009

**To:** HEALTH, ENERGY & ENVIRONMENT COMMITTEE  
**Referral to:** WAYS & MEANS/BUDGET COMMITTEE

**Subject:** REQUEST TO ISSUE AN RFP FOR SCHOOL BASED CLINIC BILLING,  
DATA MANAGEMENT, AND CONSULTING/TRAINING SERVICES

**Recommendation:**

Council authorization for the proper City officials to issue a Request for Proposals for School Based Clinic Billing, Data Management, and Consulting/Training Services for the four year period of September 1, 2009 through August 31, 2013, with each year contingent upon funding, program needs, and performance.

**Previous Directives:**

September 1, 2006 Council approval for first RFP for School Based Clinic billing services for 2006-09.

**Prepared or Submitted by:** Becky McIntosh, Director of Planning & Administration  
Phone: x2884

**Approved by:**

\_\_\_\_\_  
Gretchen Musicant, Commissioner of Health

**Permanent Review Committee (PRC):** Approval  Not Applicable \_\_\_\_\_  
**Policy Review Group (PRG)** Approval \_\_\_\_\_ Date of Approval \_\_\_\_\_ Not Applicable

**Presenters in Committee:** Coral Garner, Director of Community and Public Health Initiatives

**Financial Impact (Check those that apply)**

No financial impact (If checked, go directly to Background/Supporting Information).

**Background/Supporting Information Attached**

The Department is requesting to issue a Request for Proposals for billing, data management, and consulting/training services for the School Based Clinic (SBC) program. The proposal would cover the four year period of September 1, 2009 through August 31, 2013. These services will be paid using revenue collected from third party billing for SBC services.