



**Request for City Council Committee Action
From the Finance Department**

Date:

To: Ways and Means Committee

Referral to: None

Subject: 2011 – 1st Quarter Gift Acceptance

Recommendation: Acceptance of gifts to the City of Minneapolis valued under \$15,000

Previous Directives: The City Council Resolution 2005R-485 allowing individual City departments to receive gifts with a value of \$15,000 or less

Prepared or Submitted by: LeaAnn Stagg, Interim Controller

Approved by: Heather Johnston, City Finance Officer _____

Steven Bosacker, City Coordinator _____

Presenters in Committee: LeaAnn Stagg, Interim Controller

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information Attached:

On August 3, 2007, the City Council adopted to increase the Gift Acceptance value from \$1,000 to \$15,000 or less.

On August 19, 2005, the City Council adopted Resolution 2005R-485, to allow individual City departments to receive gifts with a value of \$1,000 or less with written notice to the Finance Officer or his/her designee. The action also required the Finance Department

to submit a quarterly gift report to the City Council's Ways and Means Committee for approval containing the following information on each donation:

1. Name of recipient department
2. Name of entity making gift
3. Description of gift (including value of gift, date received and special designations on gift; if any)
4. Funding strings for expense and revenue appropriation increases

The department may not use the gift until it has been approved by a two-thirds vote of the City Council. For any gifts with a value exceeding \$15,000, the recipient department shall submit a request to the Ways & Means/Budget Committee directly. This report serves as the vehicle for Council approval. The attached spreadsheet delineates the gifts received in the required format as of the date of this action.

2011 1st Quarter Donations Under \$15,000

Name of Recipient Department	Name of Entity Making Donation	Description of Donation	Total	Fund	Dept	Account	Task	Project	Activity
<i>Mpls Animal Care & Control</i>	Various Donations	No Restrictions	\$ 7,702.20	00100	8350500	372001			
<i>Fire Department</i>	Northeast Lions Club	Gas Grill at Training Ctr	\$ 900.00	value					
<i>Fire Department</i>	Tracey L. Lachance	No Restrictions	\$ 10.00	01600	2800700	372001		G6280DONATIONS	DFGU
TOTAL			\$ 8,612.20						