



## Request for City Council Committee Action From the Finance Department

Date: February 22, 2011  
To: Council Member Betsy Hodges  
Chair, Ways and Means/Budget Committee  
Referral to: None

**Subject: 2011 CLIC Capital Guidelines**

### Recommendations

Adopt the 2011 CLIC Capital Guidelines for use by the CLIC Committee in reviewing and rating capital proposals for the 2012 – 2016 Capital Budget cycle.

### Previous Directives

CLIC Capital Guidelines are reviewed/revised annually before the Capital Process begins.

Prepared/Submitted by Michael Abeln, Director, Capital & Debt Management, 673-3496

Approved by: Heather Johnston, Interim City Finance Officer \_\_\_\_\_

Steven Bosacker, City Coordinator \_\_\_\_\_

Presenters in Committee: Michael Abeln, Director, Capital & Debt Management

### Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

### Background/Supporting Information Attached

The CLIC Capital Guidelines document describes the ratings process and important factors to be considered by CLIC members in rating capital projects submitted by City Departments, Independent Boards and Commissions.

The end result of the CLIC ratings process is an average score that helps the CLIC members determine which projects to recommend for funding in the upcoming five-year capital recommendation to the Mayor and City Council as summarized in the CLIC Report. While the ratings are extremely important, they are not the only factor CLIC members use in making their final funding recommendations. Other important considerations include the overall cost of the improvement and whether or not they perceive an investment to be a good value for the City. They also consider property tax implications and utility rate implications and where improvements are physically located to ensure equity in investment by region within the City. Also important are considerations of new infrastructure for new services which may be viewed as highly desirable or discretionary versus maintaining existing services that are deemed essential and core to all residents.

The attached proposed 2011 CLIC Capital Guidelines document has been revised from last year to incorporate the new City Goals and Strategic Directions adopted by the Mayor and City Council in April of 2010. Since capital proposals for 2011 – 2015 were submitted on April 2, 2010, the new Goals were not able to be incorporated into the process last year. The Finance Department recommends adoption of the revised 2011 CLIC Guidelines to be used to rate capital proposals for 2012 – 2016.