



**Request for City Council Committee Action
From the Central Library Project**

Date: June 26, 2006
To: Ways and Means Budget Committee
Subject: Central Library Change Order No. 19.001
Contract No. 19 – FF&E
City Contract No. C-22752

Recommendation: Approve Change Order No. 1 increasing Contract Number C-22752 with Helmut Guenschel, Inc. by \$3,750 so that the contract totals \$188,039.

Prepared or Submitted by Richard A. Johnson, Phone 612-673-3228

Approved by Richard A. Johnson _____ Steven Bosacker _____

Presenters in Committee – Richard A. Johnson

Financial Impact

- No financial impact
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
Action represents use of Central Library Project contingency funds.
- Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Background/Supporting Information – In accordance with the project Change Management Procedures, I am forwarding Change Order No. 1 for Helmut Guenschel, Inc. for your Committee’s approval. This change order covers work for which “Notices to Proceed” have been issued to the contractor. Funding for this additional work has been budgeted and no additional appropriation is required. The work is listed by Contract Issue Notification number (CIN) with a brief explanation of the work and its cost to the project:

NEW CENTRAL LIBRARY PROJECT

City Contract No. 22752

Change Order No. 19.001

June 26, 2006

Page 2 of 2

CIN No. 12.604 Revise regular glass to low iron glass

ADD \$3,750

TOTAL THIS CHANGE ORDER:

\$3,750.00
