

2011 CLIC Schedule For the 2012 - 2016 Capital Budget Process

Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC Main Body & Staff	1st CLIC Mtg	<p>Welcoming Message/Resources/Guidance from Mayor Rybak Introduce New members - determine which task force new members will be part of Discuss process for election of Executive Committee members Planning Update Presentation</p> <p>New Member Orientation Training: Discuss 2011 CLIC Schedule, CLIC Capital Guidelines and basics of a Capital proposal Discuss protocol for doing group ratings and teach new members about ratings process Answer any questions about ratings, presentations or CLIC process in general</p>	Tuesday March 29th Noon to 1:30 p.m.	319 City Hall
Capital Budget Preparers	Capital Requests Due	Turn in 1 copy of capital submittals - no more changes in capital system	Friday April 1st - Noon	325M "Office of the Debt Guy"
CLIC Main Body & Staff	2nd CLIC Mtg	<p>CLIC members receive CD with 2012 - 2016 capital proposals & Presentation Schedule Nominate and conduct election of Executive Committee members Select secretary for compiling written comments and strategy for writing comments Homework Assignment - Read proposals prior to presentations</p>	Tuesday April 12th Noon to 1:30 p.m.	132 City Hall
CLIC Main Body & Staff	3rd CLIC Mtg	<p>First All Day Presentation Session Establish Group Ratings at the end of the day</p>	Friday April 22nd 8:15 a.m. - 5:00 p.m.	Park Board Headquarters 2117 West River Road
CLIC Main Body & Staff	4th CLIC Mtg	<p>Second Day Presentation Session Establish Group Ratings at the end of the day</p>	Tuesday May 3rd 8:15 a.m. - 5:00 p.m.	Park Board Headquarters 2117 West River Road
CLIC Task Force Members CLIC Task Force Staff	5th CLIC Mtg	Task Forces work on individual and group comments	Tuesday May 10th Noon - 1:30 p.m.	132 City Hall - T 326 City Hall - HD
CLIC Task Force Members CLIC Task Force Staff CLIC Task Force Chairs ----->	6th CLIC Mtg	<p>Task Forces work on individual and group comments</p> <p>1st draft of comments due to Executive Secretary by Friday May 27th</p>	Tuesday May 17th Noon to 1:30 p.m.	319 City Hall - T 333 City Hall - HD
CLIC Executive Committee & Executive Secretary (Optional for other CLIC members)	Joint Public Hearing	CLIC & Planning Commission - Joint Public Hearing on 2012 - 2016 Capital Plan	Thursday May 26th 5:05 p.m. -	319 City Hall

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All CLIC Members	Submit Ratings	Ratings submitted to Executive Secretary (Early submissions appreciated)	Friday May 27th - Noon	E-mail - Spreadsheet
CLIC Main Body & Staff CLIC Task Force Chairs ----->	7th CLIC Mtg	Main body reviews comments together 2nd draft of comments due to Executive Secretary by Friday June 3rd	Tuesday May 31st Noon - 1:30 p.m.	319 City Hall
CLIC Main Body & Staff	8th CLIC Mtg Ratings Done	Main body reviews and approves all comments - including any final changes Final Summarized Ratings provided to CLIC members & discussed Receive preliminary NDB programming prioritized by ratings for review/homework	Tuesday June 7th Noon - 1:30 p.m.	319 City Hall
CLIC Task Force Chairs	Submit Comments	Final Comments provided to Executive Secretary	Friday June 10th - Noon	E-mail
CLIC Main Body & Staff	9th CLIC Mtg Comments Done	Final Comments provided to CLIC members & discussed & approved Work on CLIC NDB Recommendation - review funding plan prioritized by Ratings Handout Sewer & Water & Parking details to be discussed on June 21st and June 28th	Tuesday June 14th Noon - 2:00 p.m.	132 City Hall
CLIC Main Body & Executive Secretary	10th CLIC Mtg	Finalize CLIC Recommendation for NDB Review Sewer & Water Pro Forma & discuss recommendations for CLIC Report	Tuesday June 21st Noon - 2:00 p.m.	319 City Hall
CLIC Main Body & Executive Secretary	11th CLIC Mtg	Finalize CLIC Recommendation for Sewer & Water & Parking Finalize any other details for the CLIC Report	Tuesday June 28th Noon - 2:00 p.m.	319 City Hall
Executive Secretary		CLIC Report Completed & Distributed	Wednesday July 13th	
CLIC Executive Committee & Executive Secretary	CLIC Executives - Pre-Meeting	Discuss presentation strategy - review draft CLIC Report sections to be used in discussion with Mayor	Friday July 15th 9:00 - 10:00 a.m.	325M - St. Anthony Rm
CLIC Executive Committee & Executive Secretary	Meeting with R.T. Rybak	Executive Committee presents 2012 - 2016 CLIC Recommendation to Mayor	10:00 - 11:30 a.m.	331 City Hall
CLIC Executive Committee & Executive Secretary		Executive Committee presents 2012 - 2016 CLIC Recommendation to W&M/Budget Committee	Monday July 18th 2:30 p.m. Time Certain	Council Chambers
Executive Secretary	Council Overview on Capital & Debt	Capital & Debt Overview presentation to W&M Committee with full City Council present	October 2011 Date/Time to be determined	Council Chambers