



Request for City Council Committee Action from the Department of BIS

Date March 16, 2006

To: Paul Ostrow, Chair, Ways and Means Committee

Subject: Contract with Garrison Enterprises

Recommendation: Authorize issuance of a contract for Digital Health Department application with Garrison Enterprises as the host for five years.

Prepared by Nancy Larkey 612 673-5494

Submitted by Karl Kaiser _____, 673-3910
Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Permanent Review Committee (PRC) Approval – Not Applicable

Policy Review Group Not Applicable

Presenters in Committee: Karl Kaiser

Financial Impact:

Increase the expense appropriation in 6400-880-8870 880F5509 by \$139,900 and increase revenue appropriation in 6400-880-8870-3455 by \$139,900 in 2006. This project is funded by Regulatory Services.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

Contract for Digital Health Department – continued

Prior Directives: Issue of a Request for Proposal approved December 12, 2005.

Background/Supporting Information

Environmental Health recognized a need for an application designed to organize, collect and report inspections using technology to:

- Improve response time to emergencies and outbreaks
- Improve enforcement activities
- Reduce and eliminate non value added paperwork
- Developing automated inspection scheduling
- Eliminate researching paper files
- Eliminate writing daily activity reports
- Improve response time to complaints
- Identify easier violation trends – improving enforcement and allocate resources more efficiently
- Forecast budgeted with increased accuracy
- Analyze violations trends

There are approximately 3,700 establishments inspected – some of which are food purveyors, schools, day care, and board/lodging facilities. Program responsive will improve handling inspections, complaints, food born illness investigations, fire calls, plan reviews, and administrative hearings.

Email alerts to the public will be possible using this new system.

The benefit in improving quality, increasing timeliness, producing better results and becoming more effective makes this application a good buy for the City.

Taking these factors into account, the Digital Health Department application was found to meet these needs. This application runs on the servers of Garrison Enterprises. The cost of the system is \$114,900 for a site license that allows unlimited use. Annual maintenance is \$25,000 plus 5% escalation in each subsequent year.