



**Minneapolis**  
City of Lakes

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To: Nancy Pryzmus

From: Dick Livermore

Date: February 13, 2004

Subject: O.P. # 6209

Used vehicle bid for Police Department undercover units

P.W. - ESD sent purchasing a list of individual dealer and dealer groups requesting the dealer or dealer groups to bid on used vehicles for the Police Department undercover operations. Counting the dealer and dealers within the dealer groups, the total number of dealers who should have seen and were given the opportunity to bid would be in the 60 plus range.

ESD received only one bid response, the vendor was Dunlo Motors, who had the price agreement for the last three years. Dunlo Motors has been very cooperative and has been able to supply the different mix of vehicles that the Police Department required for their special U/C operations. It is my opinion, based on the bid formula, that the bids submitted by Dunlo Motors are fair and competitively priced.

I believe the lack of submitted bids are due to dealer's reluctance to discount profit margins on used vehicles and their lack of familiarity with our bid process. We will review on bid procedures and specifications for future bids to encourage more participation.

Should members of the City Council have questions or require additional information I would be available to sit down with them and go into more detail about the special Police Department requirement for used vehicles.

If any questions, please call me at 673-5766.

Regards,

Dick Livermore  
Fleet Manager, PW - ESD

Cc: Steve Kotke