



## Request for City Council Committee Action From the Departments of Public Works and Procurement

**Date:** May 1, 2007  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Referral to:** Honorable Paul Ostrow, Chair Ways & Means Committee  
**Subject:** **Approval of Official Publication No. 6791 - Bids for New Entrance Signs**

**Recommendation:**

Acceptance of the low responsive bid of Topline Advertising, Inc. in the amount of \$ 82,594.00 to furnish and deliver new signs for parking ramps, as follows:

2 each	Leamington Parking Ramp	55" x 55" Internal Illumination Signs	ea	13,939.80	27,879.60
2 each	Hilton Parking Ramp	55" x 55" Internal Illumination Signs	ea	15,203.80	30,407.60
1 each	10 <sup>th</sup> and Hennepin Ramp	55" x 55" Internal Illumination Sign	ea	24,306.80	

Completion date: Sixty (60) days after receipt of Notice to Proceed - with requested completion date of July 1, 2007.

Terms are net 30 days. F.O.B.: Destination.

Further recommend proper Officers be authorized and directed to execute a contract for this project all in accordance with our specifications.

Contingent on approval of the Civil Rights Department.

**Prepared by:** Gary Warnberg Director, Procurement

**Approved by:** Steven A. Kotke, P.E. Director of Public Works

**Presenters:** Jon Wertjes Director of Traffic and Parking Services

Permanent Review Committee (PRC)      Approved \_\_\_\_\_      Not Applicable XXX  
 Policy Review Group (PRG)              Approved \_\_\_\_\_      Not Applicable XXX

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
 (If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Business Plan: X Action is within the plan       Action requires a change to plan

Request provided to department's Finance Department contact when provided to the Committee Coordinator

**Community Impact**

Neighborhood Notification:	Not Applicable
City Goals:	City's infrastructure will be well maintained
Comprehensive Plan:	Not Applicable
Zoning Code:	Not Applicable

**Background/Supporting Information:**

Tabulation of three (3) bids received on Official Publication No. 6791 for New Entrance Signs is attached.

Attachments - Tabulation Sheet

cc: M. Sachi  
W. Prince  
R. Nubbe/S. Wilcox

"BIDS FOR NEW ENTRANCE SIGNS" - P/W Transportation

Offl. Publ. #6791  
 Bids opened 10 AM, CDST  
 April 10, 2007  
 Minneapolis MN

LS, Inc  
 DBA  
 Lawrence  
 Sign  
 Topline  
 Advertising  
 Inc.  
 School  
 Nancy  
 Depts  
 Inc

1.	Leamington - (2) 55" x 55" Signs	\$/ea	19,370 - 10% 24,200 - 11%	13,939.80	32,600.00
2.	Hilton - (2) 55" x 55" Signs	\$/ea	15,960 - 11% 17,820 - 2nd	15,203.80	27,220.00
3.	10th & Hennepin - (1) 55" x 55" Sign	\$/ea	<del>27,780</del> 29,980.00	24,306.80	24,728.00
Total for all five (5) Signs			107,380	82,594.00	84,548.00
Completion - days after receipt of Notice to Proceed			11 wks	60	\$ see notes 90
Cash discount - % 20 days			N/A	—	1.5

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

*P. O. Busch*  
 for  
 FINANCE OFFICER

*Christie Beck* for  
 ASST. DIRECTOR, PURCHASING