



Request for City Council Committee Action From the Department of Public Works

Date: April 7, 2010
To: Honorable Don Samuels, Chair, Public Safety and Health
Referral: Honorable Betsy Hodges, Chair Ways & Means Committee
Subject: **Renewal of Lease for Secure Location for Storage (Rent Reduction)**

Recommendation:

Authorize the proper City officials to negotiate and execute an Amendment to the Lease Agreement with Classic Space, Incorporated, City Contract # C-27170. Funding for this lease payment will continue to be charged to the department's Operating Budget: (Fund: 01600, Department: 4003130), with no additional appropriation required.

Previous Directives:

August 19, 2009: Authorization to negotiate and execute a Lease Agreement with Classic Space, Inc. for a larger amount of storage space at a higher monthly rent Contract number C-27170.

Prepared by: Gary Modlin, Facilities Manager, 673-2721

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Gary Modlin, Facilities Manager, Department of Public Works, Property Services

Reviews

Permanent Review Committee (PRC): Approval: NA Date _____

Civil Rights Approval Approval: NA Date _____

Policy Review Group (PRG): Approval: NA Date _____

Financial Impact: No financial impact. Action is within current department budget.

Community Impact

Neighborhood Notification:

City Goals: A Safe Place to Call Home – Provides for secure location for storage.

Comprehensive Plan:

Zoning Code:

Background/Supporting Information

This lease amendment with Classic Space, Inc. allows for appropriate storage space at a reduced cost. The amount of space being leased has been reduced, resulting in a reduction in the monthly lease payment from \$2,813.00 per month to \$1,444.35 per month. The agreement is renewable on an annual basis for two years.

Savings over the remaining portion of the first year of the lease are anticipated to be \$5,474.60. Total savings for the contract will total \$38,322.20 if the lease is renewed for the additional two years as allowed.

This amendment is for Contract Number C-27170 that was effective August 1, 2009.

cc: LT Anthony Diaz - MPD
SGT Wayne Johnson – MPD
Lilly Theis – MPD
Wendy Guck - MPD