



**Request for City Council Committee Action
From the Department of Health & Family Support**

Date: March 23, 2011

To: PUBLIC SAFETY, CIVIL RIGHTS & HEALTH COMMITTEE
Referral to: WAYS & MEANS/BUDGET COMMITTEE

Subject: AMEND CONTRACT #28141 WITH GARDENING MATTERS TO
EXTEND THE TERMINATION DATE AND INCREASE THE
CONTRACT AMOUNT

Recommendation:

Council authorization for the proper City officials to amend contract #28141 with Gardening Matters to increase the contract budget by an amount not to exceed \$40,000, for a new contract total NTE \$90,000.

Previous Directives: None

Prepared or Submitted by: Becky McIntosh, Director of Planning & Administration
Phone: x2884

Approved by: _____
Gretchen Musicant, Commissioner of Health

Permanent Review Committee (PRC): Approval Not Applicable _____
Policy Review Group (PRG) Approval _____ Date of Approval _____ Not Applicable

Presenters in Committee: June Mathiowetz Homegrown Minneapolis Coordinator
Kristen Klingler Coordinator, Communities Putting Prevention to Work

Financial Impact (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information).

Background/Supporting Information Attached

Through the Communities Putting Prevention to Work grant, MDHFS received funding to develop and implement a Local Food Resource Network and pilot neighborhood level Resource Hubs in Minneapolis. The purpose of the Local Food Resource Network and Hubs project is to assist Minneapolis residents in growing, accessing, and consuming healthy foods, especially in low-income populations and communities of color. The project was budgeted at \$100,000 over two years (March 2010-March 2012).

In July 2010, MDHFS established a contract with the local non-profit organization, Gardening Matters, for \$50,000 to lead partners in refining the Local Food Resource Network/Hubs concept, plan for implementation, and administer the initial phases of the work. Although the current contract with Gardening Matters is scheduled to terminate on April 6, 2011, critical implementation activities are scheduled to take place in the next few months as the growing/gardening season begins. In order to ensure uninterrupted continuation of implementation activities, MDHFS recommends extending the current contract with Gardening Matters. In addition, the project has required that more of the funding be

expended sooner than initially anticipated, rather than steady funding of \$50,000/year. MDHFS requests the ability to provide additional funding to Gardening Matters, not to exceed \$40,000, to complete this initial implementation work. Concurrently, we intend to begin moving forward with an RFP process to identify a long-term administrative entity for the project. This entity would assume responsibility of the project at the end of Gardening Matters contract extension and would use the remaining project funds (approximately \$10,000) to expand the project and plan for sustainability beyond March 2012 when CPPW funding ends.

Contingent upon Council approval of funding above the initial \$50,000, the Permanent Review Committee has approved the request to temporarily waive an RFP process to allow Gardening Matters to administer this project through the growing season, and in the meantime for the department to issue an RFP for the continuation of the project in the fall.