



## Request for City Council Committee Action from the Department of Finance

**Date:** May 14, 2009

**To:** Ways and Means Committee

**Referral to:** None

**Subject:** 1-Authority to extend the contract with Alpha Review Corp. for Medical Billing Services for Workers' Compensation (WC) and Dept. Employment Services.  
2-Authority to release a Request for Proposals (RFP) for Medical Billing Services.

**Recommendation:** 1-Authorization to extend the contract with Alpha Review Corp. from May 15, 2009 to September 1, 2009 for Workers' Compensation Medical Billing and Employment Services Medical Billing under the same fee arrangements, payable from the Self-Insurance Fund, not to exceed \$35,000.  
2-Authorization to release an RFP for Medical Billing Services with the appropriate reviews & approvals.

**Previous Directives:** None

### Department Information

Prepared by: Jerry Walthour & Ellen Velasco-Thompson, Risk Mgmt. & Claims/Finance

Approved by: Patrick Born \_\_\_\_\_

Steven Bosacker \_\_\_\_\_

Presenters in Committee: Ellen Velasco-Thompson, Director, Risk Mgmt. & Claims/Finance  
Jerry Walthour, Risk Manager, Risk Mgmt. & Claims/Finance

### Reviews

- Permanent Review Committee (PRC): Approval pending Date June 2, 2009
- Civil Rights Approval Approval pending Date June 2, 2009

### Financial Impact

- No financial impact

**Supporting Information:**

The present contract for Workers' Compensation & Departmental Employment Services Medical Billing Review and Payment System expired on May 15, 2009.

The essential extension of the contract terms are as follows:

1. The extension of the contract will continue from May 15, 2009 to September 1, 2009 under the same fee arrangements.
2. Alpha Review Corp. will provide the City with the same scope of services provided for the last five years.
3. This contract extension sum will not exceed \$35,000 to be paid out of the Self Insurance Fund and is dependent on the volume and type of WC claims filed, as well as the Dept's. needs for medical services for their employees.

This extension will provide the time for the City to issue an RFP for services to potential vendors for the provision of WC & Employment Services Medical Billing Review and Payments.