Request for City Council Committee Action
From the Departments of Public Works and Procurement

Date: July 11, 2006
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Paul Ostrow, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 6615 - Bids for Ergonomic Seating - Desk Chairs**

Recommendation:
Acceptance of the low responsive bids as indicated below for a total estimated annual expenditure of $100,000.00 to furnish and deliver ergonomic chairs as needed through June 30, 2009; all in accordance with our specifications, as follows:

SOS Office Furniture - for an estimated annual expenditure of $ 50,000.00
New Standard Chair (Non Harter)

1.	Base Task Chair	Size 1 Small	$ 356.70
	Neutral Posture SAH 2156		
	a. Arms	$ 58.97	
	b. Low Chair	N/C	
	c. 7" Gas Lift Option	14.05	
	d. Slider Seat	42.13	
2.	Base Task Chair	Size 2 Medium	$ 367.95
	Neutral Posture SAH 2256		
	a. Arms	$ 58.97	
	b. Low Chair	N/C	
	c. 7" Gas Lift Option	14.05	
	d. Slider Seat	42.13	
3.	Base Task Chair	Size 3 Large	$ 421.31
	Neutral Posture SAH 2256		
	a. Arms	$ 58.97	
	b. Low Chair	N/C	
	c. 7" Gas Lift Option	14.05	
	d. Slider Seat	42.13	

Terms are net 30 days. F.O.B.: Various Locations as directed.

S & T Office Products - for an estimated annual expenditure of $ 50,000.00
Harter Anthro Series

1.	Model G98A68-AA	Manager with adjustable arms	$ 394.40
2.	Model G98A63	Manager without arms	295.80
3.	Model G98G73	High Back Manager without arms	360.66
4.	Model G98G78-AA	High Back Manager with adjustable arms	450.50
5.	Model G98G68-AA	Super Task with adjustable arms	413.78
6.	Model G98G63	Super Task without arms	315.18
7.	Model G98G58-AA	Task with adjustable arms	389.98
8.	Model G98G53	Task without arms	285.26
9.		Slide Seat Option	22.78

S & T Office Products - continued:

10.	Low Chair	8.50
11.	7" Gas Lift Option	11.56
12.	Pivoting Arm Cap	7.48

Vendor agrees to extend terms and conditions for an additional 12 month period at the sole option of the City of Minneapolis based on increase each additional year on June 30, using CPI Urban excluding Petroleum (through June 30, 2010) and for a second additional 12 month period (through June 30, 2011).

Terms are net 30 days. F.O.B.: Various Locations as directed.

Contingent on approval of the Civil Rights Department.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Steven Kotke, P.E. Acting City Engineer, Director of Public Works

Presenters: Greg Goeke Public Works - Property Services

Permanent Review Committee (PRC) Approved _____ Not Applicable __XXX___
Policy Review Group (PRG) Approved _____ Not Applicable __XXX___

Financial Impact (Check those that apply)
XX No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

___ Action requires an appropriation increase to the Capital Budget
___ Action requires an appropriation increase to the Operating Budget
___ Action provides increased revenue for appropriation increase
___ Action requires use of contingency or reserves
___ Business Plan: _X_ Action is within the plan ____Action requires a change to plan

___ Request provided to department's Finance Department contact when provided to the Committee Coordinator

Community Impact
Neighborhood Notification: Not Applicable
City Goals: Maintain the physical infrastructure to ensure a healthy, vital and safe city
Comprehensive Plan: Not Applicable
Zoning Code: Not Applicable

Background/Supporting Information:
Tabulation of ten (10) bids received on Official Publication No. 6615 for Ergonomic Chairs - Desk Seating is attached.

The apparent low bidder did not meet the bid specifications. Please refer to the enclosed Staff Memo.

Attachments - Staff Recommendation
Tabulation Sheet

cc: G. Goeke
D. Hoff
R. Nubbe

"BIDS FOR ERGONOMIC CHAIRS - DESK SEATING" - P/W Property Services

	Offl. Publ. #6615 Bids opened 10 AM, CDT May 18, 2006 Minneapolis MN	Interroom Inc	Benchaven PSG * 2A	2B	Wilson J. Benitez	OSN Office Furniture	General office products 5A	5B
1.	Base Task Chair - Size 1 Small $/ea	317.25	352.06	345.89		393.00	382.00	280.00
	Manufacturer	Set on It.	Dazzy Hog	I-C		Neutral Posture	Set on It.	Global
	Model	6211MA20 BN grade 1	H4201	4122		SAH2156	6211MA20 N grade 1	Grade 3 3001-3
a.	Arms $/ea	incl	21.00	29.00		47.00	40.50	75.25
b.	Low Chair $/ea	incl	SAS	SAS		N/C	11.00	N/A
c.	7" Gas Lift Option $/ea	incl	36.00	—		11.00	11.00	N/A
d.	Slider Seat $/ea	28.00 up chg/chair	Stand	23.00		36.00	31.50	incl.
2.	Base Task Chair - Size 2 Medium $/ea	339.50	399.19	355.32		302.00	—	296.00
	Manufacturer	Set on It.	Dazzy Hog	I-C		NP	SOI	Global
	Model	6212MA20 BN grade 1	H4401	4124		SAH2256	6212MA2 0BN grade 1	Grade 3 3002-3
a.	Arms $/ea	incl	21.00	29.00		47.00	40.50	75.25
b.	Low Chair $/ea	incl	SAS	SAS		N/C	11.00	N/A
c.	7" Gas Lift Option $/ea	incl	36.00	—		11.00	11.00	N/A
d.	Slider Seat $/ea	28.00 upchg per chair	Stand	23.00		36.00	31.50	incl
3.	Base Task Chair - Large 3 Large $/ea	361.25	441.60	364.24		349.00	330.50	303.00
	Manufacturer	SOI	Dazzy Hog	Dazzy Creation		NP	SOI	Global
	Model	6233MA20 BN grade 1	H4601	4154		SAH3356	6233MA 20 BN grade 1	Grade 3 3003-3
a.	Arms $/ea	incl	21.00	29.00		47.00	40.50	72.75
b.	Low Chair $/ea	incl	SAS	SAS		N/C	11.00	N/A
c.	7" Gas Lift Option $/ea	incl	6.00	—		11.00	11.00	N/A
d.	Slider Seat $/ea	28.00 up charge/chair	Stand	23.00		36.00	31.50	incl

"BIDS FOR ERGONOMIC CHAIRS - DESK SEATING" - P/W Property Services

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		1	2 2A	2B	3	4	5 5A	5B	
1.	Harter Anthro Series G98A68-AA Manager w/arms	N/B	—	—	490.60	—	—	grade 2 438.50	
2.	G98A63 Manager without arms $/ea				374.63			329.00	
3.	G98G73 High Back Manager without arms $/ea				444.88			400.00	
4.	G98G78-AA High Back Mangaer with adjustable arms $/ea				551.94			501.00	
5.	G98G68-AA Super Task with adjustable arms $/ea				511.80			460.00	
6.	G98G63 Super Task without arms $/ea				395.82			358.00	
7.	G98G58-AA Task with adjustable arms $/ea				485.77			433.00	
8.	G98G53 Task without arms $/ea				363.12			317.00	
9.	Slide Seat Option $/ea				24.49			25.25	
10.	Low Chair $/ea				9.14			9.50	
11.	7" Gas Lift Option $/ea	—	—	—	12.42	—	—	13.00	Pivot arm 8.25
	Vendor offers to extend for add'l 12 months Y/N	yes	yes		* See note yes	yes	yes	yes	
	Vendor offers to extend for second 12 months Y/N	yes	yes		yes	yes	yes	yes	
	Cash discount - % 20 days	0	—	Izzy Center X-Large #4154 $405.24	—	0	N/A	N/A	
			Izzy-Hag X-Large H-4650 483.00						

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien for
FINANCE OFFICER

David M. [illegible]
ASST. DIRECTOR, PURCHASING

"BIDS FOR ERGONOMIC CHAIRS - DESK SEATING" - P/W Property Services

	Offl. Publ. #6615 Bids opened 10 AM, CDT May 18, 2006 Minneapolis MN	SOS Office Furniture 6A	6B	Mark Mullen Sales Inc	S&T Office Products	Electronic Office Environments	Comm. Furniture Services		
1.	Base Task Chair - Size 1 Small $/ea	356.70	320.25	359.80	294.75	321.00	293.75	279.36	
	Manufacturer	Neutral Posture	Global	Ergo Centric	N. P.	N. P.	N. P.	Global GLB 3021-3	
	Model	SAH2156	3021-3	geo MBMT/SS	SAH2156	SAH2156S	SAH2156		
a.	Arms $/ea	58.97	incl *	* See note 87.00	47.25/pr.	56.00	51.57		
b.	Low Chair $/ea	N/C	N/C See notes	N/C	no upcharge	incl	0		
c.	7" Gas Lift Option $/ea	14.05	N/C	N/C	11.25	12.25	11.21		
d.	Slider Seat $/ea	42.13	incl	N/C	74.25 4" / 36.00	39.00	35.87		
2.	Base Task Chair - Size 2 Medium $/ea	367.95	340.20	359.80	303.75	331.00	302.67	295.00	
	Manufacturer	NP	Global *	E. C.	N. P	N. P	N. P.	Global GLB 3022-3	
	Model	SAH2256	3022-3 See notes	geo MBMT	SAH2256	Sahara	SAH2256		
a.	Arms $/ea	58.97	incl	87.00	47.25/pr.	56.00	51.57		
b.	Low Chair $/ea	N/C	N/C	N/C	no upchg.	incl	0		
c.	7" Gas Lift Option $/ea	14.05	N/C	N/C	11.25	12.25	11.21		
d.	Slider Seat $/ea	42.13	incl	N/C	74.25-4" / 36.00	39.00	35.87		
3.	Base Task Chair - Large 3 Large $/ea	421.31	347.02	517.00	351.00	372.00	340.78	301.92	
	Manufacturer	N.P.	Global	E. C.	N. P.	N. P.	N. P.	Global GLB 3023-3	
	Model	SAH2256	3023-3	geo MBTI/PS	SAH3356	Sahara	SAH3356		
a.	Arms $/ea	58.97	incl	87.00	47.25/pr.	56.00	51.57		
b.	Low Chair $/ea	N/C	N/C	N/C	no upchg.	incl	0		
c.	7" Gas Lift Option $/ea	14.05	N/A	N/C	11.25	12.25	11.21		
d.	Slider Seat $/ea	42.13	incl	N/C	74.25-4" / 36.00	39.00	35.87		

options

"BIDS FOR ERGONOMIC CHAIRS - DESK SEATING" - P/W Property Services

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		6A	6B	7	8	9	10 →
1.	Harter Anthro Series G98A68-AA Manager w/arms				394.40		
2.	G98A63 Manager without arms $/ea				295.80		
3.	G98G73 High Back Manager without arms $/ea				360.06		
4.	G98G78-AA High Back Mangaer with adjustable arms $/ea				450.50		
5.	G98G68-AA Super Task with adjustable arms $/ea				413.78		
6.	G98G63 Super Task without arms $/ea				315.18		
7.	G98G58-AA Task with adjustable arms $/ea				389.98		
8.	G98G53 Task without arms $/ea				285.26		
9.	Slide Seat Option $/ea				20.78		35.87
10.	Low Chair $/ea				8.50		
11.	7" Gas Lift Option $/ea				2.48-P.A. 11.56		
	Vendor offers to extend for add'l 12 months Y/N	NO	NO	yes	yes	yes	NO
	Vendor offers to extend for second 12 months Y/N	NO	NO	yes	yes	yes	NO
	Cash discount - % 20 days	0	0	0	0	0	1

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien
FINANCE OFFICER

David M. Graham
ASST. DIRECTOR, PURCHASING

Minneapolis
City of Lakes

Department of Public Works
Klara A. Fabry, P.E.
City Engineer
Director

350 South 5th Street - Room 203
Minneapolis MN 55415

Office 612 673-2352
Fax 612 673-3565
TTY 612 673-2157

June 19, 2006

Gary Warnberg
Procurement Division
330 2nd Avenue S. Suite 552
Minneapolis, MN
55401

Dear Gary,

Please recommend to the City Council acceptance of the low responsive bidder meeting specification, SOS Office Furniture for purchase of City standard seating (Global). Public Works Property Services is recommending SOS be awarded the bid for a total of 50,000 dollars annually using the official Publication 6615.

Another bidder, Commercial Furniture Services bid a lower price on the Global chair but did not bid fixed pricing therefore making a price comparison impossible. They CFS also bid differing terms and conditions in contradiction to the city specifications making their bid non-responsive.

Please recommend to the City Council acceptance of the low bidder meeting specification, S&T Office Products for purchase of a second City standard seating (Harter). Official Publication 6615, for a total estimated annual expenditure of 50,000 dollars annually.

Sincerely,

Dan Hoff
Project Coordinator
Public Works Property Services
350 South 5th Street – Suite 223
Minneapolis, MN 55415
(612) 673-2703