



Request for City Council Committee Action from the Minneapolis Convention Center

Date October 15, 2008

To Ways & Means/Budget Committee
Transportation & Public Works Committee

Subject **Request authorization to Issue RFP for In-House Security Services at the Minneapolis Convention Center, Public Works Water Works, Public Works Impound Lot and Emergency Security Mobilization Services**

Recommendation

That the Minneapolis Convention Center (MCC) and Public Works pending concurrence of the Permanent Review Committee (PRC), be granted approval to issue an RFP for House Security Services for the MCC facility, Security services for Water Works, Public Works Impound Lot and Emergency Security Mobilization Services for an initial one year period, effective January 1, 2009, with two one-year renewable options, at an estimated combined annual cost of \$2,600,000 (\$1,300,000 payable from Convention Center Fund 01760, \$750,000 payable from Water Works fund 07400, \$550,000 payable from Impound Lot fund 07500).

Previous Directives: N/A

Submitted by: Chris J. Larson, Director of Facility Services, Convention Center and Art Thomas, City Security Manager, Public Works

Approved by: Steven Bosacker, City Coordinator

Approved by: Steve Kotke, City Engineer

Permanent Review Committee (PRC) Approval Pending Not Applicable ___ ___

Policy Review Group (PRG) Approval _____ Date of Approval _____ Not Applicable **Note:** The Policy Review Group is a committee co-chaired by the City Clerk and the City Coordinator that must review all requests related to establishing or changing enterprise policies.

Presenters in Committee: Chris J. Larson, Director of Facility Services, Convention Center and Art Thomas, City Security Manager, Public Works

Financial Impact (Check those that apply)

No financial impact (if checked, go directly to Background/Supporting Information).

Action requires an appropriation increase to the _____ Capital Budget or _____ Operating Budget.

Action provides increased revenue for appropriation increase.

Action requires use of contingency or reserves.

Business Plan: _____ Action is within the plan. _____ Action requires a change to plan.

Other financial impact (Explain):

Request provided to department's finance contact when provided to the Committee Coordinator.

Community Impact (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

Background/Supporting Information Attached

The Convention Center and Public Works jointly agree that seeking an RFP for these services at this time is in the City's best interest. The existing contract has a standard renewal option which will not be extended for 2009. The scope of this RFP will now include the security operations of the Impound Lot.