

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



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Division of Homeland Security and Emergency Management

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Internet: www.hsem.state.mn.us

May 20, 2005

* READ THIS LETTER IN ITS ENTIRETY *

Ms. Kristi Rollwagen
City of Minneapolis
350 South 5th Street, Suite 230
Minneapolis, Minnesota 55415

Re: Grant # 2005-SHSP-00475
2005 State Homeland Security Grant
Award Amount: \$1,100,000.00

Dear Ms. Rollwagen:

Enclosed is a copy of the *fully executed* 2005 State Homeland Security Grant between the State of Minnesota and City of Minneapolis. ***The start date of this grant contract is 15-May-05 and the end date is 03/31/2007.*** All purchases and services performed for this grant should occur within these dates. Your final request for reimbursement should be received by the State no later than ***05/15/2007.***

HSEM is instituting an online grants management system for the 2005 grants. Online billing procedures and forms will be released within 30 days. Training for the procedures will be conducted at a series of workshops to be scheduled in June at designated locations throughout the state. Watch for more information.

Please contact me at 651-282-5392 or by e-mail at sharon.l.olson@state.mn.us if you have any questions. Thank you.

Sincerely,

Sharon L. Olson
Grants Specialist

Enclosures