



**Request for City Council Committee Action
From the Department of Public Works and Procurement**

Date: August 12, 2008
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: **Approval of Official Publication No. 7009 – Bid for Public Impound Towing**

Recommendation:

Acceptance of the low responsive bidders as indicated below for an total estimated expenditure of \$2,517,689.00 to furnish and deliver towing of vehicles from public or private property for Tow Districts A and B, Tow Zones 1-6, towing outside the city limits as follows:

Wrecker Services Inc.	District A & Zone 3	Price per tow	\$40.00
Rapid Recovery Inc.	District B & Zone 5	Price per tow	66.24
Schmit Towing Inc.	Zone 1	Price per tow	115.00
Schmit Towing Inc.	Zone 2	Price per tow	125.00
Chiefs Towing Inc	Zone 4	Price per tow	134.90
Chiefs Towing Inc.	Zone 6	Price per tow	144.00
Wrecker Services Inc.	Per mile outside City limits	\$ 2.25	

The Public Works Department recommends:

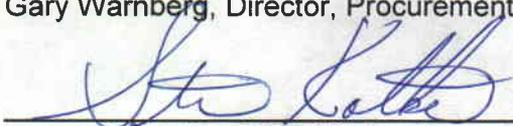
- Effective October 1, 2008 upon the start date of the new tow contracts with contracts ending on September 30, 2010
- The sole option of the City to extend the contracts up to two times for a two year period from October 1, 2010 through September 30, 2012 and again from October 1, 2012 through September 30, 2014.
- Further recommend proper City Officers be authorized and directed to execute a contract for this service all in accordance with our specifications.

Previous Directives:

- August 12, 2003 TP& W and W&M/Budget recommended that proper City officials be authorized to execute contracts for impound towing services for District A and B, Zones 3-6.
- September 26, 2003 TP& W and W&M/Budget recommended that proper City officials be authorized to execute contracts for impound towing services for zone 1-2.

Prepared by: Gary Warnberg, Director, Procurement

Approved by:


Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Michael W Sachi, P.E., Project Engineer, Parking Facilities

Reviews

Permanent Review Committee (PRC):	Approval	NA	Date
Civil Rights Affirmative Action Plan :	Approval	Pending	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

- Neighborhood Notification: Not Applicable
- City Goals: A Safe Place to Call Home, Enriched Environment, Connected Communities, A Premier Destination
- Comprehensive Plan: Not Applicable
- Zoning Code: Not Applicable

Background/Supporting Information

The City of Minneapolis has solicited bids for towing of vehicles from city streets for Public Works, Regulatory Services, and Police-related activities. The previous contract expires on September 30, 2008. Bids were issued on July 11, 2008 and a pre-bid meeting was conducted with interested parties on July 17, 2008, with the bid opening held on July 24, 2008. Tabulation of ten (10) bids was received on Official Publication No. 7009 for Public Impound Towing for Public Works Traffic and Parking Services, and is attached.

The City of Minneapolis maintains two (2) towing districts within the City separating the North and South half towing activity for reasons related to police activity, accidents and parking violations. Those districts are identified as District A and District B (see attached map).

The City also maintains six (6) tow zones for towing vehicles during periods of snow emergency and street sweep operations. Those zones are identified as Zones 1 through 6 (see attached map).

The specifications required that the District A bidder is required to perform towing services in Zone 3 with the District A bid price applying to Zone 3. The District B bidder is required to perform towing services in Zone 5, with the District B bid price applying to Zone 5.

Wrecker Services, Inc. was the lowest qualified bidder for District A (and consequently Zone 3) at \$40 per tow; while Rapid Recovery, Inc. was the lowest qualified bidder for District B (and consequently Zone 5) at \$66.24 per tow. The remaining Zones are recommended to be awarded as follows:

Zone 1: Schmit Towing, Inc. - \$115 per tow
Zone 2: Schmit Towing, Inc. - \$125 per tow
Zone 4: Chief's Towing, Inc. - \$134.90 per tow
Zone 6: Chief's Towing, Inc. - \$144 per tow

Towing Services for vehicles outside City limits is recommended to be awarded to the lowest District bid awarded, which was Wrecker Services, Inc. at \$2.25 per mile.

The above contracted services are all recommended for award based on lowest bids meeting the specifications, with the exception of the Zone bids, which Wrecker Services submitted the initial lowest bids in all Zones, but has subsequently declined accepting any additional Zone towing services. The Zone bids are recommended for award to the next lowest qualified bidders, with the qualification that no vendors can be awarded more than two Zones.

The initial contract term will begin on October 1, 2008 and continue until September 30, 2010, and also includes options for two additional 2 year options for a possible total of 6 years duration. The contract includes clauses for increases in the bid prices every two years based upon changes in the Consumer Price Index.

No increases in towing and storage fees to customers are anticipated at this time based on the bids received.

Attachments: Tabulation Sheet
District Map
Zone Map

cc: J. Wertjes
M. Sachi

"BIDS FOR PUBLIC IMPOUND TOWING" - P/W Transportation

Official Publication #7009
 Bids Opened 10 AM, CDST
 July 24, 2008
 Minneapolis, MN

Option 2 - continued

	①	②	③	④	⑤	⑥	⑦	⑧
Zone 4								
Number of Trucks		NIB		175.00			NIB	75.00
Priority				14				14
Zone 6				3				1
Number of Trucks								95.00
Priority								13
Price for towing outside of City								4
Limits per mile	\$ 3.00	6.00		3.25	4.00	1.25	1.75	2.25

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien

FOR THE FINANCE OFFICER

Theresa Beck

ASST. DIRECTOR PURCHASING

CITY OF MINNEAPOLIS

IMPOUND TOWING DISTRICTS
JUNE 2008

— DISTRICT BOUNDARIES

NOTE:
BOUNDARY BETWEEN TOWING DISTRICTS ARE
WEST AND NORTH SIDES OF BORDER STREETS.

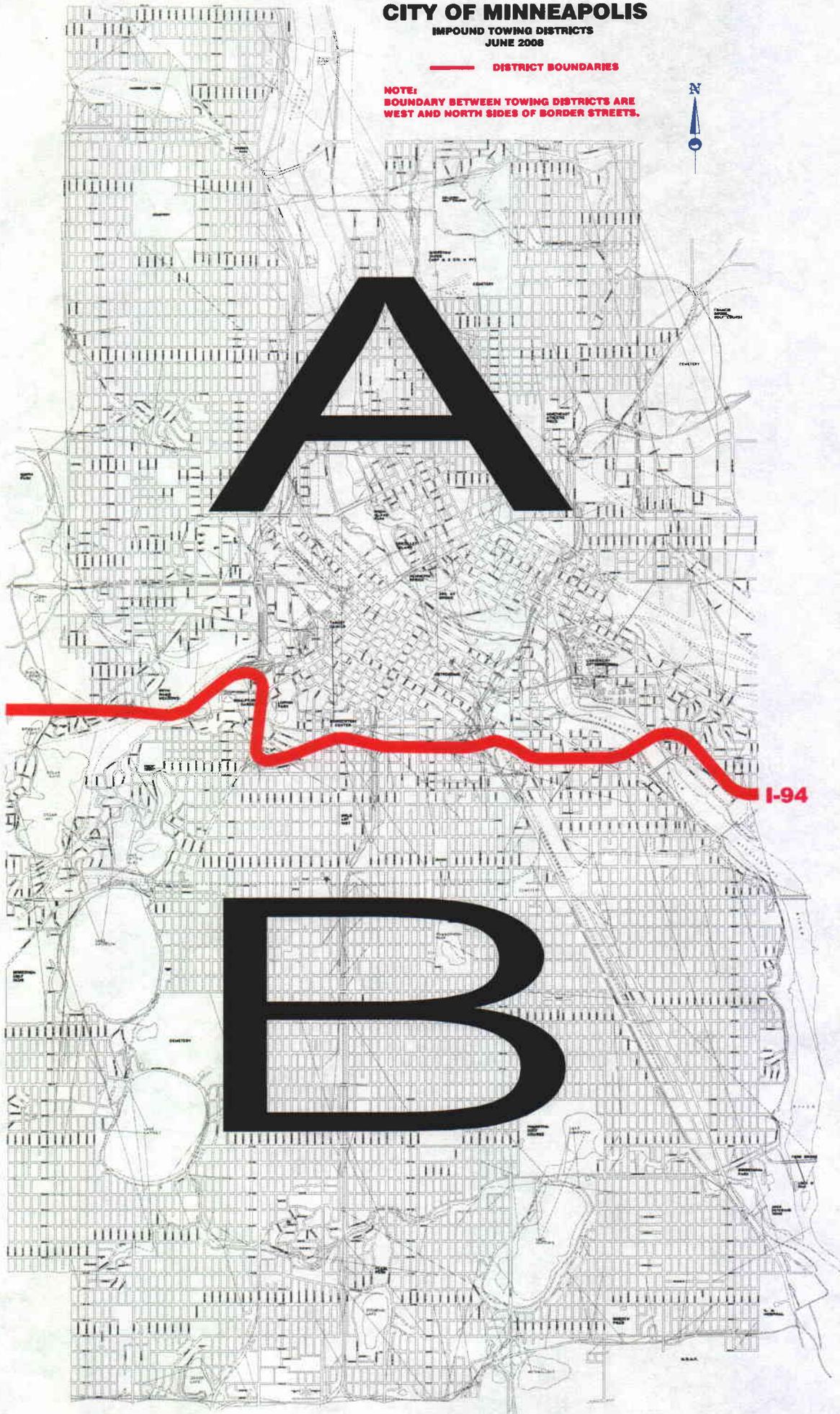


I-394

I-94

A

B



53RD AVE N

CITY OF MINNEAPOLIS

IMPOUND TOWING ZONES
JUNE 2008



— ZONE BOUNDARIES

NOTE:
BOUNDARY BETWEEN TOWING ZONES ARE
WEST AND NORTH SIDES OF BORDER STREETS.

37TH AVE NE

1

2

XERXES AVE N

STINSON BLVD

LOWRY AVE

18TH AVE NE

HOOVER ST

MISS RIVER

5TH AVE N

E. HENNEPIN

OLSON HWY

5TH AVE N

2ND ST N

MISS RIVER

W. CHESTNUT AVE

3

4

33RD AVE. SE

FRANCE AVE S

HWY 169 AVE

EXCELSIOR BLVD

LAKE ST.

MISSISSIPPI RIVER

5

6

FRANCE AVE S

CHICAGO AVE S

54TH ST W

54TH ST E

XERXES AVE S

46TH ST S

62ND ST W

LOREL DR.