



**Request for City Council Committee Action  
From the Department of PUBLIC WORKS**

Date: February 18, 2003

To: Honorable Sandra Colvin Roy, Chair  
Transportation and Public Works Committee

**Subject: Architectural and Engineering Design Services – Minneapolis Water Works Fridley Maintenance Facility**

**Recommendation: Request authorization to negotiate and execute an Architectural and Engineering Design Services Agreement with *Hagen, Christensen & McIlwain Architects* for the Minneapolis Water Works Fridley Maintenance Facility, for a fee not to exceed of \$350,000.00.**

**Previous Directives:**

- Funding for this agreement has been included in the 2003 Capital Budget. (Resolution 2002R-476, Fund 7400, Agency 950, Organization 9535, Project number WTR01).
- Authorization to obtain Proposals for Architectural/Engineering Design Services for this project was received by previous City Council action (November 22, 2002).

Prepared or Submitted by: Lisa Vokovan, Project Manager, 673-2279

Approved: Brian Lokkesmoe, P. E., Interim City Engineer, Director of Public Works

By:

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Steve Kotke, Director of Property and Equipment Services

Presenters in Committee: Lisa Vokovan, Project Manager

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

## **Background/Supporting Information**

The City of Minneapolis Water Works facility is located at 4300 Marshall St. NE in Fridley, Minnesota. The Water Works Department is currently in the middle of the design phase for the proposed Ultra Filtration Plant. The existing Maintenance Facility is required to be demolished in order to clear this site for the Ultra Filtration Plant. Consequently, this requires the construction of a new Maintenance Facility in a different location.

Therefore, the Scope of the Project envisions the construction of a new maintenance shop and storage building for the Water Works Department.

Subsequently, proposals from twelve (12) Architectural firms were received on January 21, 2003. An evaluation team composed of representatives from PW Property Services, and the Minneapolis Water Works Department reviewed and evaluated proposals on January 24, 2003 to determine the "short-list" for formal presentation/interview. Four Architectural firms were selected and the presentation/interviews were conducted on February 5, 2003.

Based upon the results of the formal presentation/interviews the evaluation team selected the architectural firm of *Hagen, Christensen & McIlwain Architects* to provide the requested services.

**Therefore, we are requesting authorization to negotiate and execute an Architectural and Engineering Design Services Agreement with *Hagen, Christensen & McIlwain Architects* for the Minneapolis Water Works Fridley Maintenance Facility for a fee not to exceed of \$350,000.00**