

# Request for City Council Committee Action from the Department of

Date November 7, 2006

To The Honorable Donald Samuels, Chair  
Public Safety and Regulatory Services Committee

Referral to The Honorable Paul Ostrow, Chair  
Ways and Means Committee

Subject Request authority for Police Department to negotiate and enter into service agreements with the State of Minnesota for housing, maintenance and monitoring of the Intellectual Properties Initiatives GovToGov Solutions file servers.

## **Recommendation**

The City Council authorize Police Department to negotiate and implement annual housing and support services agreements for the GovToGov Solutions fileservers with the State of Minnesota, Office of Enterprise Technology, not to exceed \$75,000.00 annually. Authorize payment for contracted services from 2100 400 C209.

## **Previous Directives**

6/18/2004 Increase police department's non-sworn personnel by 1.0 Full-Time Equivalent (FTE) position to provide a civilian position working toward the development, marketing and directing of the Department's intellectual properties initiatives (Automated Pawn System and [Workforce Director] timekeeping system.

7-23-2004 Approved execution of five-year professional services agreement with Sogeti USA LLC, for marketing and support of WorkForce Director, a City owned employee management software application; and to receive certain technical development credits for support and upgrades to WorkForce Director in recognition of the police department's support in marketing the program.

1-27-2006 Authorize finance staff to periodically increase the appropriation for the Police Department Agency in the Police Special Revenue Fund (2100-400-C208) by transferring available surplus revenues from Police Special Revenue Fund (2100-400-C207); the total amount of said transfers not to exceed \$489,560.

3-31-2006 Received and filed report from City Attorney regarding ability of the City of Minneapolis to retain and utilize surplus revenue generated from its Automated Pawn System (APS) and similar proprietary intellectual properties and technologies.

4-28-2006 Authorized proper City officers to enter into Workforce Director Proprietary Software License Agreements with other jurisdictions on an on-going basis and direct staff to adjust the Workforce Director™ Service and Software License Agreement as required to achieve Intellectual Property Initiative project goals. Authorize finance staff to periodically adjust Intellectual Property Initiative budgets to reflect revenues in accordance with City Attorney's 3-21-2006 report to Council.

Prepared or Submitted by: Phil Hafvenstein Manager, Intellectual Property Initiatives  
Approved by: Police Chief Tim Dolan

**Permanent Review Committee (PRC)** Approval \_\_\_\_\_ Not Applicable

**Note:** To determine if applicable see <http://insite/finance/purchasing/permanent-review-committee-overview.asp>

**Policy Review Group (PRG)** Approval \_\_\_\_\_ Date of Approval \_\_\_\_\_ Not Applicable

**Note:** The Policy Review Group is a committee co-chaired by the City Clerk and the City Coordinator /that must review all requests related to establishing or changing enterprise policies.

Presenters in Committee: Phil Hafvenstein Manager, Intellectual Property Initiatives  
Acting Police Chief Tim Dolan

### **Financial Impact (Check those that apply)**

No financial impact (If checked, go directly to Background/Supporting Information).

Action requires an appropriation increase to the \_\_\_\_\_ Capital Budget or \_\_\_\_\_ Operating Budget.

Action provides increased revenue for appropriation increase.

Action requires use of contingency or reserves.

Business Plan: \_\_\_\_\_ Action is within the plan. \_\_\_\_\_ Action requires a change to plan.

Other financial impact (Explain): Authorize payment for contracted services from 2100 400 C209

Request provided to department's finance contact when provided to the Committee Coordinator.

### **Community Impact (use any categories that apply)**

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

### **Background/Supporting Information Attached**

In 2004, the Council authorized the Intellectual Properties Initiative (IPI) be established in the police department and managed by Phil Hafvenstein. The goal of IPI is to identify ways to capitalize on the intellectual properties owned by the City of Minneapolis and to create a means to share them with other government entities that will insure continued funding for technology development. Building on lessons learned from the successful sharing of the Automated Pawn System with over 170 communities in Minnesota and Wisconsin, and on the marketing/support model developed in conjunction with the implementation of the Workforce Director scheduling and timekeeping system at the Hennepin County Sheriff's Office, IPI is now implementing the GovToGovSolutions.org website. This request is for permission to contract with the State of Minnesota to host the IPI GovToGovSolutions fileservers.