



**Request for City Council Committee Action
From the Department of Public Works**

Date: July 25, 2006
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Subject: **Set Public Hearing: Transfer of the Transtop Bus Shelter Franchise to CBS Outdoor**

Recommendation:

- a) Set a public hearing for the August 22 T&PW Committee regarding City Code of Ordinances Appendix G – Bus Stop Shelters Franchise
- b) Authorize Public Works to develop/negotiate terms and changes to Appendix G
- c) Authorize Public Works to send official notice to Transtop that “additional time is needed to consider the matter” according to Appendix G

Previous Directives:

10-29-1999 Third Ten Year Franchise Extension

Prepared by: Jon Wertjes, Director of Traffic and Parking Services, 673-2614

Approved by:

Steven A. Kotke, P.E., Interim City Engineer, Director of Public Works

Presenter in Committee: Jon Wertjes

| | | | |
|----------------------------------|----------------|----------------|--------------|
| Permanent Review Committee (PRC) | Approval _____ | Not applicable | <u> X </u> |
| Policy review Group (PRG) | Approval _____ | Not applicable | <u> X </u> |

Financial Impact (Check those that apply)

- X No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- _____ Action requires an appropriation increase to the Capital Budget
- _____ Action requires an appropriation increase to the Operating Budget
- _____ Action provides increased revenue for appropriation increase
- _____ Action requires use of contingency or reserves
- X Business Plan: X Action is within the plan. _____ Action requires a change to plan.
- _____ Other financial impact (Explain):

- _____ Request provided to department’s Finance Dept. contact when provided to the Committee Coordinator

Background/Supporting Information

Transtop desires to transfer ownership of the Minneapolis bus shelter franchise to CBS Outdoor and has sent notice as required in the City Code of Ordinances Appendix G, Section 16. Section 16 requires a 30 day City Council action or a notice for a time extension. Public Works has determined the following proposed schedule is needed to address this matter:

| Proposed Schedule | |
|--|-------------------|
| Action | Date |
| Transfer Notice received | July 13, 2006 |
| Introduce Ordinance Change at City Council Meeting and refer to T&PW Committee | July 21, 2006 |
| Set public hearing and authorize other actions | July 25, 2006 |
| Review and determine recommended changes to Appendix G | |
| Hold public hearing at Transportation & Public Works Committee Meeting | August 22, 2006 |
| Ways & Means/Budget Committee Meeting | August 28, 2006 |
| City Council Approval | September 1, 2006 |

Attachments: Transtop letter dated 7-13-06