



**Request for City Council Committee Action  
From the Department of Health & Family Support**

**Date:** December 5, 2003

**To:** Health and Human Services Committee  
**Referral to:** Ways & Means/Budget

**Subject:** Authorization for a New Grant Funded Position

**Recommendation:**

That the proper City officials be authorized to hire a 1.0 full time equivalent (FTE) Family Support Specialist II position utilizing state Local Public Health Grant funds, with applicants being informed that continuation of the position is contingent upon receipt of grant funds, from fund/org 0600-860-8615.

**Previous Directives:** None

**Prepared or Submitted by:** Becky McIntosh, Director of Planning & Administration  
Phone: x2884

**Approved by:**

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Ken Dahl, Interim Commissioner of Health & Family Support

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Pam French, Director of Human Resources

**Presenters in Committee:** Patty Bowler, Director of Policy & Advocacy

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

**Background/Supporting Information Attached:**

MDHFS is requesting a new grant funded position for the Policy & Advocacy division - Family Support Specialist II, Community Initiatives. The position will be funded through existing state Local Public Health Grant funds, and other grant funds based on project assignments. The purpose of this Family Support Specialist II position is to provide coordination of MDHFS community initiatives including youth development, family and community violence and health disparities using a community engagement approach. Other job duties include: policy development, initiative planning, implementation and evaluation, budget and financial management of identified projects, contract development and management, and aggressively seeking out and acting upon grant opportunities to bring additional youth development resources to the City.