



**Request for City Council Committee Action
from the Department of
Community Planning & Economic Development
Planning Division**

Date: March 24, 2005
 To: Gary Schiff, Chair Zoning & Planning Committee
 Referral to: Barbara Johnson, Chair Ways & Means Committee
Subject: Authorization to enter into contract for South Lyndale master planning activity

Recommendation:
 Recommend that upon drafting by the City Attorney, the Planning Division be authorized to enter into a contract not to exceed \$75,000, with Hoisington Koegler Group Inc. for the completion of a master plan for the South Lyndale project area. (4100 970 9720 DEV03000)

Previous Directives
 none

Prepared or Submitted by Pam Miner, Community Planning Supervisor, 673-3240

Approved by Barbara Sporlein, Planning Director _____

Permanent Review Committee Approval 12-20-04 Not Applicable _____

Policy Review Group (PRG) Approval _____ Date of Approval _____ Not Applicable X
 Note: The Policy Review Group is a committee co-chaired by the City Clerk and the City Coordinator that must review all requests related to establishing or changing enterprise policies.

Presenters in Committee (name, title)

Financial Impact (Check those that apply)

X No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

_____ Action requires an appropriation increase to the Capital Budget

- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

Background/Supporting Information Attached

At the December 10, 2004 Minneapolis City Council meeting, the action was approved to authorized the issuance of a Request for Proposal (RFP) for consultant services for preparation of a land use study for the corridor of Lyndale Avenue South, from Minnehaha Creek to the Crosstown Highway (Hwy 62), contingent upon approval by the Permanent Review Committee.

The Permanent Review Committee approved the RFP in a letter issued December 20, 2004.

The RFP was issued in January 2005, with responses due February 1, 2005. A meeting of the planning process steering committee reviewed all applications received and interviewed three finalists. Hoisington Koegler Group Inc. was chosen as the project consultant. The Minneapolis City Attorney has received a "Request for City Attorney Services to Draft, Amend, Review or Terminate a Contract." Upon the City Attorney's completion of the contract language, the Planning Division is requesting authorization to execute the contract in an amount not to exceed \$75,000.