



**Request for City Council Committee Action
From the Department of Public Works and Procurement**

Date: July 13, 2004
To: Honorable Lisa Goodman, Chair Community Development Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee
Subject: **Approval of Official Publication No. 6291 - Bids for Folding Chairs**

Recommendation:

Acceptance of the low bid meeting specifications of Clarin Company in the amount of \$ 65,000.00 to furnish and deliver folding chairs to the Target Center, all in accordance with our specifications, as follows:

A.	1000 each	Folding Chairs Clarin Model #4500	ea	57.00	57,000.00
B.	20 each	Storage Trucks Clarin Model #HT-304	ea	425.00	8,500.00

Terms are net 30 days with delivery thirty (30) days after receipt of purchase order. F.O.B.; Destination.

Contingent on approval of the Civil Rights Department.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Lee Sheehy Executive Director
Charles T. Lutz Deputy Executive Director

Presenters: Tom Daniel Project Coordinator

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of two (2) bids received on Official Publication No. 6291 for Folding Chairs is attached.

The bid from Specialized Seating, Inc. does not comply with the specifications as follows: a thirty (30) day delivery required, they state a sixty (60) day delivery, also chairs must be delivered unboxed on fully constructed storage trucks.

Attachments - Tabulation Sheet

cc: T. Daniel C. Groettum R. Nubbe