



Request for City Council Committee Action From the Department of Grants & Special Projects

Date August 16, 2004

To CM Barbara Johnson, Chair of the Ways & Means/Budget Committee

Prepared by: Michy Wells, Planner II, 673-3588

Approved by: John Moir, City Coordinator

Presenter in Committee: Gaynell Schandel, Manager

Subject: Request to Increase the Grants & Special Projects Appropriation and Budget

Recommendation: Approve action and approve a resolution to:

- 1) Increase the Grants & Special Projects 2004 appropriation (0600-800-8031) by \$24,500; and
- 2) Increase the Grants & Special Projects 2004 revenue estimate (0600-800-8031-3220-02) by \$24,500.

Previous Directives

December 15th, 2003 Council Action for Municipal Waste Abatement grant provided by Hennepin County

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget**
- Action provides increased revenue for appropriation increase**
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information Attached

Hennepin County Board Action dated October 28, 2003.
(City #C-20340; County #A-031289).

DECEMBER 15, 2003

WAYS AND MEANS BUDGET (See Rep):

ATTORNEY (269265)

Reimbursement of Legal Fees: Approve request of Officers Mark Johnson, Lucas Peterson, Mark Bohnsack and James Boyd.

Legal Settlements: Claims of Sustainable Resources Center, Inc. and Shyanna Freeman.

BUSINESS INFORMATION SERVICES (269266)

Citizen Relationship Management/Work Order Management System: Issue request for proposals for professional services to implement plan to improve citizen outreach and response.

COORDINATOR (269267)

Greater Minneapolis Convention & Visitors Association (GMCVA): Renew contract for five year period for sales and marketing services.

Convention Events Funding: Accept contributed funds to be used for event services.

Paper Reduction Project Grant: Accept grant from Hennepin County and execute professional services agreement with Materials Productivity, LLC for City paper reduction project.

W&M/Budget – Your Committee, having been informed that Hennepin County has authorized a 2003 Waste Abatement Incentive Fund Grant for the City to utilize in implementing a program to reduce per capita office paper in City operations, now recommends:

- a) Acceptance of said grant in the amount of \$24,500;
 - b) Authorization to execute a contract with Hennepin County to receive said funds;
 - c) Authorization for the proper City staff to develop and execute a professional services contract with Materials Productivity, LLC for consultant services in implementing said program.
- Adopted 12/15/03.

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HCMC Governing Board

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(9A) Resolution No. 03-10-626

The following Resolution was offered by the General Government Committee:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Waste Abatement Incentive Fund Grant Agreements A031287 with Three Rivers Park District, in the amount of \$74,650; A031288 with the Minneapolis Public Housing Authority, in the amount of \$24,913; A031289 with the City of Minneapolis, in the amount of \$24,500, and A031290 with the City of Minneapolis, in the amount of \$3,000; that the Chair of the Board be authorized to sign the Agreements on behalf of Hennepin County; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 10/28/03

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