



## Request for City Council Committee Action From the Department of Public Works

**Date:** December 12, 2006  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Subject:** Pedestrian Advisory Committee

**Recommendation:**

- a.) Establish the Minneapolis Pedestrian Advisory Committee, which will advise the Mayor and Minneapolis City Council (see attached resolution)

**Previous Directives:**

- October 24, 2006 - Direct staff to consult with the Transit for Livable Communities' Bike/Walk Advisory Committee, the Minneapolis Transportation Action Plan Steering Committee, the Mayor's Advisory Committee on People with Disabilities, and any other groups Public Works may identify who have an interest in pedestrian planning, for their advice on how best to establish a Minneapolis Pedestrian Advisory Committee.

**Prepared by:** Donald Pflaum, P.E. Transportation Engineer 673-2129  
Jon Wertjes, P.E., PTOE, Director, Traffic and Parking Services

**Approved by:**

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Steven A. Kotke, P.E., City Engineer - Director of Public Works

**Presenters:** Donald Pflaum, P.E., Traffic and Parking Services  
Anna Flintoft, Engineering Services

Permanent Review Committee (PRC)      Approval \_\_\_\_\_ Not applicable   X  

Policy review Group (PRG)              Approval \_\_\_\_\_ Not applicable   X  

**Financial Impact** (Check those that apply)

  X   No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)

\_\_\_ Action requires an appropriation increase to the Capital Budget

\_\_\_ Action requires an appropriation increase to the Operating Budget

\_\_\_ Action provides increased revenue for appropriation increase

\_\_\_ Action requires use of contingency or reserves

  X   Business Plan:   X   Action is within the plan.    \_\_\_ Action requires a change to plan.

\_\_\_ Other financial impact (Explain):

\_\_\_ Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

## **Community Impact**

Neighborhood Notification: Not Applicable

City Goals: Satisfies multi-modal transportation goals

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

## **Background/Supporting Information**

There is a significant need to better address pedestrian needs across the city and to better respond to pedestrian issues as they arise. To best address this need it is recommended that an advisory committee made up of city residents, business owners, city staff, and representatives from partner agencies meet on a monthly basis. The Minneapolis Pedestrian Advisory Committee (PAC) will advise the Minneapolis City Council and Mayor on pedestrian policies, pedestrian projects, and pedestrian initiatives across the city.

It is important to note that Public Works is continuing to seek guidance from Transit for Livable Communities' Bike/Walk Advisory Committee, the Minneapolis Transportation Action Plan Steering Committee, the Mayor's Advisory Committee on People with Disabilities, and Walk Minneapolis to better define the roles and responsibilities of the PAC and to better refine the 2007 work plan.

## **Purpose**

The Minneapolis Pedestrian Advisory Committee (PAC) shall advise the Mayor and City Council on policies, programs, and actions for improving pedestrian safety, mobility, accessibility, and comfort; for promoting walking for transportation, recreation, and health purposes; and for strengthening the linkage between the pedestrian environment and public transportation.

## **Membership**

The PAC will consist of 18-24 members of the public and city and partner agency staff including:

- 1 member of the Minneapolis Senior Citizen Advisory Committee to the Mayor and City Council.
- 1 member of the Minneapolis Advisory Committee on People with Disabilities.
- 1 member of the Minneapolis Bicycle Advisory Committee.
- 5-8 members representing City Departments, including the City Attorney's office, Public Works, Community Planning and Economic Development, Public Health, Police, Fire, and Communications.
- 5-8 members representing partner agencies, including Hennepin County, Metro Transit, Metropolitan Council, Minneapolis Park and Recreation Board, Minneapolis Public Schools, MnDOT, University of Minnesota, and U.S. Congressional Office.
- 5 community members representing the following areas: city residents, city business owners, senior citizens, persons with disabilities, university students, child/school advocates, and walking/transit advocates. Community members must be residents or business owners of the City of Minneapolis.

Community members of the PAC will be appointed through an open appointment process for a 4 year term. Recommended community members will be referred to the City Council for

confirmation. Other members will be assigned by the specific agency, city department, or advisory committee for which they are associated. Members will receive no compensation for service on the PAC.

The timeline for initial appointments is recommended as follows:

December 12, 2006	T&PW committee recommends creation of PAC
December 22, 2006	Council resolution creating PAC
December 27, 2006	Applications for PAC membership available
January 17, 2007	Applications for PAC membership due
January 30, 2007	Staff recommends PAC appointments to T&PW committee
February 9, 2007	Council approves PAC appointments

### **Staffing/Chair/Budget**

The PAC will be staffed by the Public Works Department. The chair of the committee will be the Public Works staff person who serves as the Pedestrian Coordinator for the department. No budget is currently needed for the committee.

### **2007 Work Program**

The primary roles for the PAC in 2007 will be to advise the city on:

- Goals for pedestrian facilities and pedestrian travel in Minneapolis
- Existing plans and initiatives addressing pedestrian needs
- Assessment of the needs for the pedestrian system
- City policies and procedures affecting the pedestrian system and pedestrian travel
- Development of a priority pedestrian improvements program
- Implementation of priority pedestrian improvements, including projects implemented as part of the Non-Motorized Transportation Pilot Program

It is anticipated that some of these tasks will be completed through the development of a pedestrian master plan.

City of Minneapolis  
Resolution

*Whereas*, the City of Minneapolis has a significant network of sidewalks and walkways,

*Whereas*, the City of Minneapolis supports walking as a mode of transportation,

*Whereas*, the City of Minneapolis encourages multi-modal connections for pedestrians,

*Whereas*, the City of Minneapolis lacks a forum to address pedestrian issues, projects, initiatives, and programs,

*Whereas*, the City of Minneapolis strives to be a more walkable city,

*Whereas*, walking is the most common, least expensive, and most overlooked form of transportation,

*Whereas*, the City of Minneapolis supports transportation modes that improve the environment,

*Therefore, let it be resolved* that the City of Minneapolis create a Pedestrian Advisory Committee, which will be comprised of staff, citizens, and agency partners, to best address the pedestrian environment in Minneapolis.