



**Request for City Council Committee Action
From the Department of IGR-Grants & Special Projects**

Date August 10, 2004
To Lisa Goodman, Chair
Community Development Committee

Subject 2003 Consolidated Annual Performance and Evaluation Report

Recommendation

1. Direct staff to submit 2003 Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development on August 27, 2004.

Prepared or Submitted by Matt Bower, City Planner II, 673-2188

Approved by _____ John Moir, City Coordinator
Presenters in Committee Matt Bower, Planner II

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Community Impact (use any categories that apply)

Other- Notice regarding 2003 CAPER published in Finance and Commerce and mailing to those on the Consolidated Plan mailing list, Draft report made available at Grants & Special Projects Office, MCDA, City website, and upon request.

Background/Supporting Information Attached

The Consolidated Annual Performance and Evaluation Report (CAPER) is an annual report to HUD and the public on city use of its CDBG, HOME, ESG and HOPWA entitlement grants. It documents to HUD progress on the strategies and goals detailed in annual Consolidated Plans.

A public hearing for the City's FY 2002 Consolidated Annual Performance and Evaluation Report (CAPER) is scheduled for August 24, 2004 before your committee. The public hearing is required of the City before its submission of the Consolidated Annual Performance and Evaluation Report to HUD. Any comments received during the Public Hearing or during the August 9-25, 2004 public comment period will be included in the City's CAPER.

Your Committee has a copy of the draft version of the report made available for public comment. Several adjustments will need to be made to the CAPER before its

submission to HUD. The City is working with a HUD IDIS reporting system that collects both fiscal draw and program information on the City's programs covered under the Consolidated Plan. There is still information being verified supplementing the performance and fiscal data found in the draft.

In all respects though, the draft CAPER is an accurate reflection of FY 2003 Consolidated Plan activities and performance as it appears in HUD's reporting system module. Therefore, staff is requesting authorization to submit the 2003 CAPER to HUD on August 27, 2004.