



**Request for City Council Committee Action
From the Department of Public Works and Procurement**

Date: April 28, 2009
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: **Official Publication No. 6981 - Bids for Sodium Permanganate**

Recommendation:

We wish to, recommend an increase to Official Publication No. 6981 with Hawkins, Inc in the amount of \$300,000.00 for a new estimated annual expenditure of \$700,000.00 to provide sodium permanganate to the Public Works Water Department. Usage was greater than anticipated. Please refer to enclosed staff memo.

All terms and conditions remain the same.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Steven A. Kotke, P.E. Director of Public Works

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

In a Council Action of July 25, 2008 award was made to the low bidder of Hawkins, Inc to furnish Sodium Permanganate.

att.

cc: C. Catlin
L. Richardson



**Department of
Public Works**
Steven A. Kolke, P.E.
City Engineer
Director

350 South 5th Street - Room 203
Minneapolis MN 55415

Office 612 673-2352
Fax 612 673-3565
TTY 612 673-2157

April 9, 2009

City of Minneapolis Purchasing Department
Attn: Cheryl Groettum
330 2nd Ave. S., Ste. 552
Minneapolis, MN 55401

Re: Request to add funds to Contract #03-00469, Sodium Permanganate

This letter is to request than an additional \$300,000 is added to Contract #03-00469 to pay for the supply of Sodium Permanganate through the remainder of the contract with the vendor, Hawkins Water Treatment Group. Sodium Permanganate is used for taste and odor control and for treatability issues in the drinking water supplied to residents of the City of Minneapolis.

The contract with Hawkins has been in effect since August 1, 2008. Funds allocated for purchase of this chemical are now depleted due to increased usage.

Chris Catlin
Superintendent, Water Plant Operations
Minneapolis Water Works

