



Request for City Council Committee Action From the Department of Public Works

Date: 4/19/05
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: **Authorization to proceed with RFP for online auction services pilot program at the Impound Lot**

Recommendation:

1. Authorization to issue an RFP for online auction services pilot program at the City of Minneapolis Impound Lot contingent upon PRC committee approval.

Previous Directives:

- None

Prepared by: Mike Sachi, Parking and Skyway Systems Engineer, 673-2159

Approved by:

Klara A. Fabry, P.E., City Engineer, Director of Public Works

Presenters: Jon Wertjes, P.E., PTOE, Director, Traffic and Parking Services
Scott Wellan, Parking Systems Analyst

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

The City of Minneapolis Impound Lot currently auctions vehicles and miscellaneous items utilizing the services of an auctioneer at the Impound Lot five times per month. This includes a single public auction and four dealer auctions per month.

The intent of the pilot program is to test if there is a benefit to performing auctions online compared to the current process of auctioning at the Impound facility. The online process will

be measured by staff time, current costs, inventory time, and inventory sale value compared with the current process.

The pilot program will run for up to a period of one year, subject to early completion if analytical goals are met early. Upon completion of the pilot program, a vendor will be selected for the city's online auction service depending upon the outcome of the online auction pilot analysis.

Timeline:

PRC Committee	April 28, 2005
RFP on Street	May 16, 2005
RFP Q & A	May 31, 2005
Proposals Due	June 16, 2005
RFP Evaluation	June 24, 2005
Pilot Start	July 29, 2005

Attachment: Draft Request for Proposals