

2009 CLIC Schedule For the 2010 - 2014 Capital Budget Process

Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC Main Body & Staff	1st CLIC Mtg	Welcoming Message from Mayor Rybak & City Council President Johnson Introduce New members, Discuss 2009 CLIC Schedule, Review New Capital form Planning Update Presentation Discuss nomination of Executive Committee members - no elections at this meeting Homework - review 2009 CLIC Capital Guidelines before next meeting	Tuesday March 31st Noon to 1:30 p.m.	319 City Hall
Note: CLIC members bring binders back from last year.				
Capital Budget Preparers	Capital Requests Due	Turn in 1 copy of capital submittals - no more changes in capital system	Tuesday April 7th - Noon	325M "Office of the Debt Guy"
CLIC Main Body & Staff	2nd CLIC Mtg	CLIC members receive binder of completed capital submittals or CD with proposals Elect CLIC Committee Chair & Vice-Chair Establish CLIC Task Forces - determine where new members go. Break into task forces - Select Task Force Chairs & Vice-Chairs Select secretary for compiling written comments and strategy for writing comments Discuss 2009 CLIC Capital Guidelines & Capital Resources Discuss protocol for doing group ratings and teach new members about ratings process Answer any remaining questions about ratings, presentations, process, etc. Homework Assignment - Read proposals prior to presentations	Tuesday April 14th Noon - 1:30 p.m.	132 City Hall
CLIC Main Body & Staff	3rd CLIC Mtg	First Day Presentation Session Establish Group Ratings for the day	Friday April 24th 8:15 a.m. - 5:00 p.m.	Park Board Headquarters
CLIC Main Body & Staff	4th CLIC Mtg	Second Day Presentation Session Establish Group Ratings for the day	Saturday May 2nd 8:15 a.m. - 5:00 p.m.	Park Board Headquarters
CLIC Main Body & Staff	5th CLIC Mtg	Third Day Presentation Session Establish Group Ratings for the day	Saturday May 9th 8:15 a.m. - 5:00 p.m.	Park Board Headquarters
CLIC Task Force Members CLIC Task Force Staff	6th CLIC Mtg	Task Forces work on individual and group comments	Tuesday May 12th Noon - 1:30 p.m.	132/315 City Hall
CLIC Task Force Members CLIC Task Force Staff CLIC Task Force Chairs ----->	7th CLIC Mtg	Task Forces work on individual and group comments 1st draft of comments due to Executive Secretary by Friday May 22nd.	Tuesday May 19th Noon to 1:30 p.m. Noon to 1:00 p.m.	319 City Hall 315 City Hall
CLIC Executive Committee & Executive Secretary (Optional for other CLIC members)	Joint Public Hearing	CLIC & Planning Commission - Joint Public Hearing on 2010 - 2014 Capital Plan	Thursday May 21st 5:05 p.m. -	319 City Hall
All CLIC Members	Submit Ratings	Ratings submitted to Executive Secretary	Friday May 29th - Noon	E-mail or In Person
CLIC Main Body & Staff CLIC Task Force Chairs ----->	8th CLIC Mtg	Main body reviews comments together. 2nd draft of comments due to Executive Secretary by Friday June 5th.	Tuesday June 2nd Noon - 2:00 p.m.	319 City Hall

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CLIC Main Body & Staff	9th CLIC Mtg Ratings Done	Main body reviews and approves all comments - including any final changes . Final Summarized Ratings provided to CLIC members & discussed Receive preliminary NDB programming prioritized by ratings for review/homework.	Tuesday June 9th Noon - 1:30 p.m.	132 City Hall
CLIC Task Force Chairs	Submit Comments	Final Comments provided to Executive Secretary	Friday June 12th - Noon	E-mail
CLIC Main Body & Staff	10th CLIC Mtg Comments Done	Final Comments provided to CLIC members & discussed Work on CLIC NDB Recommendation - review funding plan prioritized by Ratings Handout Sewer & Water & Parking details to be discussed on June 23rd and June 30th.	Tuesday June 16th 11:30 a.m. - 1:30 p.m.	319 City Hall
CLIC Main Body & Executive Secretary	11th CLIC Mtg	Finalize CLIC Recommendation for NDB Review Sewer & Water Pro Forma & discuss recommendations for CLIC Report	Tuesday June 23rd Noon - 2:00 p.m.	319 City Hall
CLIC Main Body & Executive Secretary	12th CLIC Mtg	Finalize CLIC Recommendation for Sewer & Water & Parking Finalize any other details for the CLIC Report	Tuesday June 30th Noon - 2:00 p.m.	319 City Hall
Executive Secretary		CLIC Report Completed & Distributed	Wednesday July 15th	
CLIC Executive Committee & Executive Secretary	CLIC Executives - Pre-Meeting	Discuss presentation strategy - review draft CLIC Report sections to be used in discussion with Mayor	Monday July 20th 9:00 - 10:00 a.m.	325M - St. Anthony Rm
CLIC Executive Committee & Executive Secretary	Meeting with R.T. Rybak	Executive Committee presents 2010 - 2014 CLIC Recommendation to Mayor Rybak	10:00 - 11:30 a.m.	331 City Hall Conf Room C
CLIC Executive Committee & Executive Secretary		Executive Committee presents 2010 - 2014 CLIC Recommendation to W&M/Budget Committee	Monday July 27th 2:30 p.m. Time Certain	Council Chambers
Executive Secretary	Council Overview on Capital & Debt	Mayor / CLIC Capital Overview presentation to W&M Committee with full City Council present	Thursday October 22nd Tentative 2:00 - 3:30 p.m.	Council Chambers