



**Request for City Council Committee Action
From the Department of Health & Family Support**

Date: September 21, 2005

To: HEALTH & HUMAN SERVICES COMMITTEE

Refer: WAYS & MEAN/BUDGET

Subject: AMEND CONTRACT #21508 WITH CINDY KALLSTROM TO ADD
ADDITIONAL FUNDS

Recommendation:

Council authorization for the proper City officials to amend contract #21508 with Cindy Kallstrom to add an additional \$20,000, for a new contract total of \$70,000 from fund/org 0600-860-8615. All other terms and conditions remain the same.

Previous Directives:

None

Prepared or Submitted by: Becky McIntosh, Director of Planning & Administration
Phone: x2884

Approved by:

Gretchen Musicant, Commissioner of Health

Presenters in Committee: Gretchen Musicant, Commissioner of Health

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Background/Supporting Information Attached

The Department is requesting to amend our health education services contract with Cindy Kallstrom to add an additional \$20,000. This will allow us to maintain health education services for 2005 in anticipation of completion of an RFP process for health education services effective in 2006. The department had initially planned an RFP for early 2005, but that was postponed following the decision to explore hiring a full time health educator. In light of projected budgetary constraints in 2006, the decision to hire was postponed indefinitely and to move ahead with an RFP to create a list of Eligible Providers for health education services.

The PRC has approved a waiver request to exceed the \$50,000 contract cap.