



## Request for City Council Committee Action From the City Attorney's Office

Date: January 30, 2009

To: Ways & Means/Budget Committee

Referral to:

**Subject:** Amendment to Kirby A. Kennedy & Associates Contract for Court Reporting Services

**Recommendation:** That the City Council authorize the City Attorney's Office to amend the current contract (#C-21990) for court reporting services between the City of Minneapolis and Kirby A. Kennedy & Associates to increase the total compensation by an additional \$35,000 and extending the contract term until December 31, 2009.

### Previous Directives:

Prepared by: Elizabeth Macam Phone: (612) 673-2035

Approved by:

  
Susan L. Segal  
City Attorney

Presenter in Committee: Susan L. Segal, City Attorney

### Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information).
- Action requires an appropriation increase to the \_\_\_\_\_ Capital Budget or \_\_\_\_\_ Operating Budget.
- Action provides increased revenue for appropriation increase.
- Action requires use of contingency or reserves.
- Business Plan:  Action is within the plan.  Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's finance contact when provided to the Committee Coordinator.

### Community Impact

### Background/Supporting Information

On January 18, 2008 the City Council authorized the proper City officers to increase the total compensation to \$80,000 with Kirby A. Kennedy & Associates to provide court reporting services. The current contract is for the period July 1, 2005 to June 30, 2008 and to date expenditures total \$79,729. It is likely that additional court reporting services will be needed before the agreement ends. Therefore, it is necessary to amend the agreement to increase the total compensation to \$115,000 and extend the contract term until December 31, 2009. A new Request for Proposal for court reporting services will be prepared and sent out during the second quarter of 2009.