Request for City Council Committee Action
from the City Coordinator
and
the Department of Public Works

Date: November 9, 2006

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Paul Ostrow, Chair Ways & Means/Budget Committee

Subject: **Acceptance of Proposal of Avalon Fortress Security Corporation for House Security Services at the Minneapolis Convention Center and Security for Minneapolis Water Works and City Emergency Mobilization**

Recommendation:

That the proper City Officers be authorized to negotiate and enter into contract with Avalon Fortress Security Corporation for providing house security services at the Minneapolis Convention Center (MCC) at an estimated annual cost of $1.3 million, payable from Convention Center Fund and Agency 0760-MCC, and for security services for Minneapolis Water Works and Emergency Mobilization at an estimated annual cost of $560,000, payable from Public Works Fund and Agency 7400-690; effective December 1, 2006, for an initial one year period with two one-year renewal options.

Previous Directives:
Council action on June 16, 2006 authorizing issuance of RFP and Council action on August 18, 2006 authorizing issuance of new RFP to include additional services for Minneapolis Water Works and Emergency Mobilization.

Prepared by: Chris J. Larson, Acting Assistant City Coordinator,
Minneapolis Convention Center, 335-6116

Arthur Thomas, City Security Manager,
Public Works Property Services, 673-2484

Approved by:_____
Steven Bosacker, City Coordinator

_____
Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Chris J. Larson and Pat Fleming, Manager of Safety & Security, Minneapolis Convention Center; and Arthur Thomas, City Security Manager, Public Works

Permanent Review Committee (PRC)	Approval X May 25, 2006	Not applicable ____
Policy review Group (PRG)	Approval _____	Not applicable X

Financial Impact (Check those that apply)

_X_ No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)

___ Action requires an appropriation increase to the Capital Budget

___ Action requires an appropriation increase to the Operating Budget

___ Action provides increased revenue for appropriation increase

___ Action requires use of contingency or reserves

_X_ Business Plan: _X_ Action is within the plan. ___ Action requires a change to plan.

___ Other financial impact (Explain):

___ Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Not Applicable

City Goals: A SAFE PLACE TO CALL HOME: the city's infrastructure will be well-maintained, people will feel safe in the city.

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

Supporting Information

On May 25, 2006, the Permanent Review Committee (PRC) reviewed and approved the request of the Minneapolis Convention Center (MCC) to issue an RFP for providing House Security Services at the MCC. This was approved by City Council action on June 16, 2006. On August 18, 2006, the City Council authorized issuance of a new RFP to add Minneapolis Water Works and Emergency Mobilization.

The scope of services provides that the vendor will be responsible for: 1) Providing house security and safety for the MCC including, but not limited to, public spaces, all non-public spaces, the MCC parking ramp, the property's perimeter, and the dock operations area, on- and off-site; 2) Ensuring that quality water is available to meet the requirements of Minneapolis citizens and other customers while preserving our environment; and 3) Providing City Emergency Mobilization of security services in responding to and recovering from a major disruption or catastrophic event.

Seven proposals were received on September 29, 2006. An evaluation committee was comprised of the MCC Director of Event Services, Manager of Safety & Security, Manager of Facility Operations, and the City Manager of Security. Proposals were reviewed according to criteria contained in the RFP which included the following:

> Submittal of required documents including an executive summary of the proposal; qualifications and experience statement; references; proposed fee schedule; management/operating plan; training and/or customer service programs; length of term and options; and business, corporate and/or partnership information.

As a result of the evaluation of all proposals, this is to request that the proper City Officers be authorized to enter into contract with Avalon Fortress Security Corporation, according to the submitted proposal, for providing house security services at the MCC at an estimated annual cost of $1.3 million payable from Convention Center Fund and Agency 0760-MCC, and for providing security services for Minneapolis Water Works and City Emergency Mobilization at an estimated annual cost of $560,000, payable from Public Works Fund and Agency 7400-690.