

<b>Target Center: CPED to MCC Transfer</b>		
<b>Activity</b>	<b>Current Responsibility</b>	<b>Future Responsibility</b>
Sales Tax Revenue – Annual review of report from operator, confirm proper transfer of revenues to City Fund 2600	Development Finance	MCC Finance (Lyle Alexson)
Property Tax Revenue – Calculate and confirm proper transfer of revenues to City Fund 2600	Development Finance	MCC Finance (Lyle Alexson)
	Development Finance	Development Finance with input from MCC Finance (Lyle Alexson)
Debt Management – Prepare annual budgets for and administer Debt Service Fund, communicate monthly draws by Trustee, annual Disclosure Report to Trustee, and transfer Common Project T1 to fund CPK for debt service.	Development Finance	Development Finance (Pam McKenna & Mark Winkelhake)
Target Center Semi-Annual Trustee Reimbursement	CPED (Andrea Petersen)	MCC
Management of Tax Increment Fund – manage CPK fund and TIF plan and annual reporting.	Development Finance	Development Finance (Pam McKenna and Mark Winkelhake)
Compass accounting for the Target Center; receive Trustee statements and format into compass report; track the building asset management (the Target Center is not in the City's asset management system)	Development Finance (Mike Sunderman)	Development Finance (Mike Sunderman)
City Council oversight	CPED reports to Community Development	MCC submits CD reports through CPED (Chuck Lutz – Chuck will sign RCA and MCC will use MCC RCA template)
Parking Revenue: Transfer parking revenue to City Fund 2600 per finance plan	Public Works Parking	MCC (Lyle Alexson)
“Contract administration” Role – notify AEG of transfer in writing after Council approval	CPED/MCDA	MCC (Steve Ethier)
Executive Direction, including Basketball Playing Agreement, Arena Lease and Operating Agreement, and Health Club Lease	CPED/MCDA	MCC (Steve Ethier)
Contract administration, monitoring reporting requirements, contract management/compliance.	CPED	MCC (Katherine Bonneson)
Operational finance management – Prepare annual budgets for and implement capital and Operating Support payment (see Art. IV & V)	CPED & Development Finance	MCC (Katherine Bonneson)
Capital project management – preparation of annual capital improvement plan (Sections 5.2, 5.3, 5.4, 5.9, 5.10 of Amended & Restated Arena Lease, Operating, Management, Use and Assurances Agreement)	CPED (Andrea Petersen retain until complete current capital improvement projects i.e. Green Roof)	MCC (Chris Larson)

<b>Activity</b>	<b>Current Responsibility</b>	<b>Future Responsibility</b>
Capital improvements, development, maintenance and management of the Long-term Capital Plan consistent with the Target Center Finance Plan including AEG obligation under 5.7	CPED	MCC (Chris Larson and designee)
Operations Maintenance Management – attend regular facility meetings, meet with consultants	CPED	MCC (Chris Larson)
City investment procurement – develop and execute capital procurements	CPED/A&E consultant (currently Leo A Daly)	MCC/A&E consultant
Contract Administration Management Support	Finance/ consultant (Phil Handy)	Consultant (Phil Handy) MCC to discuss retaining Phil and funding
3 <sup>rd</sup> party contract project management and procurement, including Architecture and Engineering (A&E) Consultant (currently Leo A Daly), A&E RFP (to be issued summer 2009)	CPED	MCC (Chris Larson or designee)
AEG Management Meetings	CPED	MCC (Jeff Johnson)
Traffic Control Payments – confirm annual payments from AEG (Section 4.22)	CPED	MCC
Target Center Media	CPED Communications	City Communications
City Attorney – contract documents	Nikki Newman	Nikki Newman
City Attorney - Procurement	Gary Winter	Gary Winter
Track private payments for tax exempt bond requirements	CPED (Andrea Petersen)	MCC (Chris Larson)
Transfer Target Center from MCDA to City of Minneapolis	Nikki Newman	none
Transfer Target Center responsibility from CPED to MCC (CD on June 16, 2009)	Andrea Petersen, Phil Handy, Nikki Newman, Chuck Lutz, Steve Ethier, Chris Larson	none