



**Request for City Council Committee Action
From the Department of Regulatory Services
Licenses and Consumer Services Division**

Date December 13, 2002
To Public Safety and Regulatory Services Committee

Subject

Ordinance amending notification requirements relating to applications for new liquor, wine or beer licenses.

Recommendation

Recommend adoption of the amendments.

Previous Directives

Prepared as a result of direction to staff by CM Zerby.

Prepared or Submitted by: Prepared by Assistant City Attorney Carol Lansing,
Submitted by Clara Schmit-Gonzalez, Deputy Director, Licenses and Consumer
Services

Approved by: James Moncur, Director, Licenses and Consumer Services

Presenters in Committee: Clara Schmit-Gonzalez, Deputy Director, Licenses and
Consumer Services, Carol Lansing, Assistant City Attorney, Kenneth Ziegler, License
Inspector

Financial Impact (Check those that apply)

XX No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

Background/Supporting Information Attached

Council Member Zerby's direction to staff was to draft amendments related to notification issues. It was our belief that these proposals are relatively small changes to our current procedures. Though we currently verbally advise applicants to contact the council member and the neighborhood group, we are not assured that they have done so. This will make that notification of neighborhood groups and business associations a more documented part of the process for those license categories that we require a public hearings for.