

**Minneapolis Ten-Year Transportation Action Plan**  
REVISED DRAFT (12/21/04)

**WHEREAS**, the Metropolitan Council (hereinafter “the Council”) and the City of Minneapolis (hereinafter “the City”) share a common goal of improving transit service to and within downtown Minneapolis, and

**WHEREAS**, the City is undertaking a comprehensive study of transportation and transit issues within the City, and

**WHEREAS**, the City has requested financial assistance from the Council to fund the study, and

**WHEREAS**, the Council is agreeable to providing financial assistance for the study, provided that certain downtown transit issues are addressed in the study, therefore

**WHEREAS**, the Council has strong interest in studying transit and traffic study of downtown Minneapolis, with the goal of improving transit speed and reliability and passenger facilities in downtown and providing the best transit modal split, people through-put and level of service.

**THEREFORE**, THE Council and the City agree to jointly fund a study of transportation in the City of Minneapolis, with the goal of improving multi-modal transportation systems.

**I. Duties and responsibilities of the City:**

1. The City shall manage the study, issue the Request for Proposals and contract for consulting services.
2. The City shall provide all study funding beyond that provided by the Council and other financial sponsors of this study.
3. The City shall convene an interagency Project Steering Committee (PSC) to provide ongoing study review and input.
4. The City shall convene a Project Management Staff Team (PMT) as described in the RFP approved by the City Council on November 5, 2004.

**II. Duties and responsibilities of the Council:**

1. The Council shall provide funding for the study in an amount not to exceed \$120,000.
2. The Council shall provide data on bus volumes, routing, schedules and other existing data to the study consultants.
3. Council’s representation on each the Project Steering Committee and the Project Management Staff Team shall be:
  - a) Metropolitan Council Regional Planning – Nacho Diaz or designee
  - b) Metro Transit, Engineering & Facilities – Richard Rovang or designee
  - c) Metro Transit, Service Development – Arlene McCarthy or designee
  - d) Opt-Out Providers – Mike Opatz or designee for PSC and Mike Abegg or designee for PMT
4. The Council shall identify two regular transit riders to sit on the Project Steering Committee.

**III. Terms of Council financial contribution to the study.**

The Council shall make three payments of \$40,000 to the City, contingent on the following:

1. The first payment is contingent on Council staff acceptance of the consultant selection. Metro Transit must concur with the choice of consultants who will be working on the downtown portion of the study.
2. The second payment is contingent on Council staff acceptance of the downtown transit scenarios to be studied and completion of scenario modeling. Metro Transit must approve the scenarios.
3. The third payment is contingent on Council staff acceptance of the study recommendations, completion of Tasks 2A-1 through 2A-4 and transmittal of completed study to the Council.

**IV. Scope Changes**

Should it be necessary, due to budget, time or funding restraints or other reasons, to reduce the scope of the study, scope changes to the “downtown” phases and tasks 1-1 through 1-3, 2A-1 through 2A-4 and 4 of the project are to be approved by Council and Metro Transit PSC and PMT staff in advance. Failure to do so will put the City in default of the agreement. Upon default, Council shall have the right to terminate the agreement. Scope changes to the other, non-downtown phases and tasks will be determined cooperatively by the funding partners.

**V. Other considerations**

1. This study will be coordinated with the effort to develop a transit terminal on the Nicollet Hotel block.
2. This study will be coordinated with the downtown traffic signal retiming study.