



Request for City Council Committee Action From the Department of Public Works

Date: March 22, 2011
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Betsy Hodges, Chair Ways & Means Budget Committee
Subject: **Non-Motorized Transportation Pilot Program (NTP) Bicycle Parking Award (S.P. 141-091-28)**

Recommendation:

- a. Authorize City officials to accept an NTP federal grant award for \$75,000 Bicycle Parking, S.P. 141-091-28
- b. Authorize City officials to execute Agreement No 97553 with the State of Minnesota Department of Transportation to obtain such grant award funds and allowing the state to act as the City's agent in accepting the federal funds
- c. Adopt the resolution appointing the Commissioner of Transportation as the City's agent in accepting the federal funds
- d. Adopt the resolution increasing the Public Works – Transportation Agency appropriation in the Permanent Improvement Projects Fund (1300-9010943) by \$75,000 and increase the revenue source (1300-9010943 – Sources 321012) by \$75,000.
- e. Authorize City officials to execute Cooperative Agreements with eligible agencies to participate in this bicycle parking program.

Previous Directives:

None

Prepared by: Jon Wertjes, Director of Traffic and Parking Services, 612-673-2614

Approved by:

Steven Kotke, P.E., City Engineer - Director of Public Works

Presenters: Jon Wertjes

Reviews Not applicable

Financial Impact

- Action requires an appropriation increase to the Capital Budget
 Action provides increased revenue for appropriation increase
 Business Plan: Action is within the plan. ___ Action requires a change to plan.
 Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

City Goals: Satisfies multi-modal transportation goals

NTP Grant Award – Bicycle Parking

On February 28, 2011 Transit for Livable Communities (TLC) notified the City (see Attachment A) regarding a NTP grant award for a bicycle parking program (S.P. 141-091-28). Numerous public agencies are eligible to participate in this bicycle parking program as follows:

Brooklyn Center	Richfield
Columbia Heights	Robbinsdale
Edina	Roseville
Falcon Heights	St Anthony
Fridley	St Louis Park
Golden Valley	St Paul
Lauderdale	Fort Snelling/MSP Airport
Minneapolis	

Public Works has met with TLC and MnDOT about these grant awards and has worked with the City Attorney’s office to develop the proper agreements to accomplish this bicycle parking program. There are two agreement types: – 1) a typical federal funding interagency agreement with MnDOT and 2) a series of cooperative agreements with some or all of the above public agencies. The cooperative agreement spells out the responsibilities and roles of City of Minneapolis and each participating agency. A summary of the key responsibilities and roles are:

Minneapolis

- a. Act as fiscal agent (process federal grant, maintain records, etc.) for the Project.
- b. Advertise a bid and contract/pay a vendor to furnish (purchase and delivery) the bicycle parking facilities to each participating agency. The costs to furnish the bike parking facilities will be 100% funded by a Federal grant awarded to Minneapolis.

Participating Agency

- a. Submit all necessary information to request placement of bike parking facilities by working with MnDOT and Transit for Livable Communities (TLC) and gain their necessary approvals. Execute a cooperative agreement with City of Minneapolis.
- b. Request bike parking facilities from Minneapolis to be furnished through the vendor bid.
- c. Use its own local resources (staff and funds) to identify, prepare and install one or more sites for the placement of bike parking facilities within its boundaries. Provide to TLC and Minneapolis proper documentation of the installation.
- d. Agree to own, operate and maintain the bike parking facility for its useful life, a minimum of five (5) years.
- e. Follow the proper procedures if a bike parking facility is moved or removed a prior to the end of its useful life.
- f. All participating agency costs are not reimbursable by the federal NTP grant funds.

Public Works seeks authorization to accept the grants and enter into the appropriate agreements with MnDOT and participating agencies.

Appointing the Commissioner of Transportation as agent of the City of Minneapolis and entering into an agreement to accept federal aid funds for the eligible transportation related projects (2011R-xxx)

Resolved by the City Council of the City of Minneapolis:

That pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of Minneapolis to accept as its agent, federal aid funds which may be made available for eligible transportation-related projects.

Be It Further Resolved that the proper City officers are hereby authorized and directed, for and on behalf of the City of Minneapolis, to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 97553", a copy of which said agreement was before the City Council and which is made a part hereof by reference.

Amend the 2011 Capital Improvement Appropriation Resolution (2011R-xxx)

Resolved by The City Council of The City of Minneapolis:

That the above-entitled resolution, as amended, be further amended by increasing the PW – Transportation Capitol Agency in the Permanent Improvement Projects Fund (1300-9010943) by \$75,000 and increase the revenue source (1300-9010943 - Sources 321012) by \$75,000.