Request for City Council Committee Action from the Department of Human Resources

Date: **May 3, 2010**

To: **Ways and Means /Budget Committee**

Referral to: **City Council**

Subject: **Request for Proposal – Medical Insurance**

Recommendation:
That the proper City officials be authorized to issue a request for proposal for City of Minneapolis Medical Insurance for coverage effective January 1, 2011. Human Resources staff members will present results of proposal evaluations to the Ways and Means/Budget Committee before entering into final contract negotiations with the selected vendors.

Previous Directives:
None

Department Information

Prepared by: Joyce Traver, Benefits Manager

Approved by: _____ _____
Pamela French Director HR Steven Bosacker, City Coordinator

Presenters in Committee: Joyce Traver

Reviews
- Permanent Review Committee (PRC): Approval: Pending, to be reviewed at the May 13, 2010 PRC meeting

Financial Impact
- Action is within the Business Plan

Supporting Information
The City is required by Minnesota Statutes to issue an RFP for medical insurance at least once every five years. The City's last RFP for medical insurance was issued in 2006 for coverage effective January 1, 2007. Human Resources and the Benefits Subcommittee of the Citywide Labor Management Committee (the "BLMC") endorse releasing a RFP at this time to seek competitive proposals for medical plan coverage. Human Resources is working with representatives from other City departments to ensure the RFP process complies with City standards and business needs.