



SEP 22 2010

September 21, 2010

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Mayor R. T. Rybak  
Mayor, City of Minneapolis  
City of Minneapolis  
Room 331 City Hall  
350 South Fifth Street  
Minneapolis, MN 55415

RE: Stadium Village LRT Station Area Plan      Tracking #: SP-10-004407  
Please reference this tracking number  
in all future correspondence.

Dear Mayor Rybak:

The Saint Paul Foundation has approved a grant to your organization as stated in the following resolution:

A grant of \$60,000 is approved to City of Minneapolis to fund the development of a Stadium Village LRT Station Area Plan.

Enclosed you will find the following materials:

1. Two copies of the Terms of Grant agreement related to this grant.  
  
Please read the agreement in its entirety and make special note of all the provisions and procedures indicated. Sign both copies, retaining one for your records and returning the other to the Foundation as soon as possible to indicate your acceptance.
  
2. Interim or Final Report Form and Narrative Guidelines.

This grant is awarded with the understanding that reports will be submitted to the Foundation as stipulated in the Terms of Grant agreement. The report form and guidelines are intended to help you report on the outcome(s) of your grant. Please use the report form as a cover sheet when submitting interim or final reports. The dates on which the interim reports, if any, and the final report are due will be found in the Terms of Grant agreement. The Foundation is unable to consider additional funding requests from organizations with past due final reports.

55 Fifth Street East  
Suite 600  
Saint Paul, Minnesota 55101-1797  
[www.saintpaulfoundation.org](http://www.saintpaulfoundation.org)  
Main 651.224.5463  
Toll Free 800.875.6167  
Fax 651.224.8123

The grant payment is scheduled as follows:

September 2010

\$60,000.00

Before payment(s) can be made, however, the signed Terms of Grant agreement must be returned to the Foundation, and other conditions stated in the above resolution, if any, must be met.

Grant funds can only be expended for the purposes and within the time period stated in the Terms of Grant agreement. Under certain circumstances the Foundation will extend the grant period. Otherwise unexpended funds must be returned to the Foundation.

I wish you every success and look forward to receiving reports as required by the Terms of Grant agreement.

Sincerely,

A handwritten signature in black ink, appearing to read "John G. Couchman". The signature is fluid and cursive, with a large initial "J" and "C".

John G. Couchman  
Vice President of Grants and Program

JGC:pmr  
Enclosure

CC: Ms. Haila Maze



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## TERMS OF GRANT

Please Read Carefully!

### I. ACCEPTANCE OF GRANT

The grant to your organization from the Foundation is for the explicit purpose(s) described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To acknowledge this agreement, to accept the grant and receive the funds, return a signed copy of this Terms of Grant to the Foundation. Keep the other copy for your files. Please refer to the tracking number and title in all communications concerning this grant.

GRANTEE: City of Minneapolis

DATE AUTHORIZED: September 09, 2010

TRACKING #: SP-10-004407                      AMOUNT GRANTED: \$60,000

#### GRANT RESOLUTION:

A grant of \$60,000 is approved to City of Minneapolis to fund the development of a Stadium Village LRT Station Area Plan.

GRANT PERIOD:  
Begins: September 01, 2010  
Terminates: August 31, 2011

FOUNDATION OFFICER FOR THIS  
GRANT: Jonathon Sage-Martinson

### II. REVIEW OF GRANT ACTIVITY

The grantee will furnish the Foundation with written reports according to the following schedule:

Interim Report(s): None  
Final Report(s): September 30, 2011

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INTERIM REPORTS, if any should be completed annually by multi-year projects and should follow the enclosed form.

THE FINAL REPORT to be completed at the end of the grant period should follow the report narrative guidelines, using the enclosed Interim/Final Report Form as a cover sheet. The final report should be accompanied by a certified financial statement, if available, or the most recent financial statement of your organization. Reports should be sent to the Program Officer responsible for the grant.

### III. SPECIAL PROVISIONS

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Service Code, as amended, and the regulations issued thereunder. Please read the following carefully:

1. PUBLIC ANNOUNCEMENTS: Announcements of the grant award are to be made by the grantee unless otherwise indicated by the Foundation. Grantees are expected to review the text of any announcements and plans for publicity with the Foundation Officer responsible for this grant. Please send a copy of any published accounts mentioning the project or the Foundation to the Foundation Officer.
2. PAYMENT OF GRANTS: The Foundation reserves the right to terminate or modify any payments pursuant to this grant, including modification of previously agreed upon payment schedules should this be deemed appropriate by the Foundation.
3. EXPENDITURE OF GRANT FUNDS: The funds provided by this grant may be spent only in accordance with the provisions of the grantee's funding request and budget as approved. The program is subject to modification only with the Foundation's prior written approval. Funds will be disbursed to the grantee upon receipt of the properly completed Terms of Grant and the satisfactory compliance with special conditions:
  - (a) Any special conditions which apply to this grant, as listed, should be complied with as rapidly as feasible. These conditions may make the release of funds contingent on special requirements and future payments contingent upon demonstrated performance. In such cases, adequate evidence of compliance with conditions must be submitted before the Foundation will release grant funds. If you have questions about the special conditions, contact the Foundation Officer responsible for this grant.

- (b) No funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation of any governmental body other than through making available the results of nonpartisan analysis, study and research.
  - (c) Expenses charged against this grant may not be incurred prior to the date at which the grant period begins or subsequent to its termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
  - (d) The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
  - (e) Equipment or property purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of the organization or the use of grant funds is changed, or if the grantee organization should go out of existence, the equipment or property reverts to the Foundation.
4. REVERSION OF GRANT FUNDS: The grantee will return any unexpended funds to the Foundation at the close of the grant period.
- Funds also will be promptly returned:
- (a) If the Foundation determines that the grantee has not performed in accordance with the Terms of Grant or met the specific grant conditions of the approved program.
  - (b) If the grantee loses its exemption from Federal income taxation as provided for under Section 501(c)(3) of the Internal Revenue Code.
5. COPYRIGHT AND PATENTS: Reports, materials, books, and articles resulting from this grant may be copyrighted by the organization receiving the grant or by the author, in accordance with the policies of the grantee organization, toward the goal of obtaining the widest dissemination of such reports, materials, books and articles. The Foundation reserves the royalty-free license to use such publications. For projects involving the possibility of patents, the grantee should request further information from the Foundation.
6. LIMIT OF COMMITMENT: Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.

In accepting the grant, the grantee accepts the terms stated in this agreement.

For the Grantee: City of Minneapolis

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Signature of Authorized  
Representative

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Signature of Project  
Director (if different)

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Print Name, Title, Date

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Print Name, Title, Date

Form approved: April 9, 1992