

Minneapolis
City of Lakes

Office of the Mayor

R. T. Rybak Mayor

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February 2, 2010

Executive Committee City of Minneapolis 350 South Fifth Street Minneapolis, MN 55415

Re: 2010-2011 Department Head Nominations and Appointments

Dear Executive Committee Members:

With this letter I am nominating the following department heads for reappointment and respectfully request that the Executive Committee appoint them and forward their names to the appropriate home committees for public hearings: Patrick Todd, Assessor; Susan Segal, Attorney; Steven Bosacker, City Coordinator; Mike Christenson, Community Planning and Economic Development (CPED) and Executive Director of the Minneapolis Community Development Agency (MCDA): Alex Jackson, Fire; Gretchen Musicant, Commissioner of health/Department of Health and Family Support; and Steve Kotke, Public Works. These appointments will be for a two-year term beginning on January 4, 2010. I am nominating Timothy Dolan, Police Chief, for reappointment to a three year term beginning on January 4, 2010, and request that the Executive Committee forward his name to the City Clerk as the person we are considering for reappointment to Police Chief.

With regard to the Civil Rights Director, I will be nominating a new Director. This search is currently underway, and I expect to have a nomination in April.

I am requesting Executive Committee action on February 3, therefore allowing the necessary time for all other committee hearings and actions with full City Council consideration occurring in February and March.

As you know, the department head in each of these positions will remain in his or her position (for up to six months) until their 2010 appointment is approved.

With this letter, I also am submitting the name of Rocco Forte as my nomination for appointment to the position of Director, Regulatory Services, for the term ending January 2, 2012.

As you may be aware, in the time that Mr. Forte has served as Assistant City Coordinator for the Department of Regulatory Services, he has moved nearly every performance indicator in a positive direction. Under his leadership, the City has made substantial progress to:

- Issue business licenses more quickly (in every category),
- Streamline development review systems,
- Provide quality Web-based services,
- Quickly and efficiently address problem properties,
- Enhance housing inspections (including remarkable work in the NORTH force effort), and
- Dramatically improve customer response.

Mr. Forte has also continued to serve as Director of Emergency Preparedness, a role he executes with the utmost of professionalism and pride. He has obtained state and federal grant funds in the millions to make sure we are properly trained and equipped as a City for any type of disaster or emergency.

I supported the Council's decision to make Regulatory Services a charter department and respectfully request that you appoint Mr. Forte to serve as the first head of this department and forward his name to the Regulatory, Energy & Environment Committee for public hearing and City Council action.

I look forward to a thorough and expeditious appointment process.

Sincerely,

Mayor R.T. Rybak City of Minneapolis

cc: Patrick Todd, Steven Bosacker, Gretchen Musicant, Susan Segal, Mike Christenson, Alex Jackson, Steve Kotke, Tim Dolan, Rocco Forte, Jeremy Hanson Willis