



## Request for City Council Committee Action from the City Attorney's Office

**Date:** September 2, 2009

**To:** Ways & Means/Budget Committee

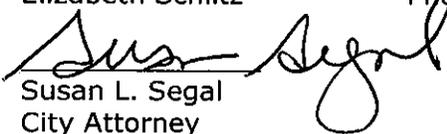
**Referral to:**

**Subject:** 4th Amendment to Council on Crime and Justice Contract for Crime Victim Liaison Services

**Recommendation:** That the City Council authorize the City Attorney's Office to amend the current contract with the Council on Crime and Justice to increase the amount of the contract by \$78,588; and to extend the period of performance to March 31, 2010.

**Previous Directives:**

**Department Information**

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Approved by:	 Susan L. Segal City Attorney	
Presenters in Committee:	Susan L. Segal, City Attorney	

**Reviews**

- Permanent Review Committee (PRC): Approval \_\_\_ Date \_\_\_\_\_
- Civil Rights Approval Approval \_\_\_ Date \_\_\_\_\_
- Policy Review Group (PRG): Approval \_\_\_ Date \_\_\_\_\_

**Financial Impact** *(delete all lines not applicable to your request)*

- No financial impact

**Community Impact**

**Supporting Information**

For several years, the City Attorney's Office (CAO) has partnered with the Council on Crime and Justice (CCJ) to provide victim liaison services 24 hours a day, 7 days a week to crime victims. The CAO is required by statute to provide notice to the crime victim at numerous points during criminal proceedings.

On October 24, 2008 the City Council authorized the proper City officers to amend the current contract with CCJ to increase the amount of the contract and to extend the period of

performance to December 31, 2009. On December 12, 2008 the City Council also authorized the proper City officers to increase the amount of the contract by an additional \$9,000 to a new contract amount of \$1,158,642 for the same performance due to an error in the dollar amount presented in the October 24th request for Council action.

As a result of a Business Process Improvement (BPI) project analysis completed in 2008, the CAO implemented 14 of 18 specific recommendations of how best to deliver services to victims of crime. However due to the time involved in implementing and evaluating the program changes as well as the intensive planning process and on-going coordination of the CAO moving to City Hall, the CAO will postpone issuing a Request for Proposal until later in 2009.

Therefore to continue with the current level of service to crime victims, the CAO recommendation is to extend the current period of performance until March 31, 2010 and increase the contract amount by an additional \$78,588, which results in a total contract amount of \$1,237,230.