



**Request for City Council Committee Action  
From the Department of Public Works**

**Date:** August 9, 2011

**To:** Honorable Sandra Colvin Roy, Chair, Transportation and Public Works Committee

**Subject:** **Water and Sewer Service Line Repairs: Set Assessment Public Hearing**

**Recommendation:**

That the Assessment Public Hearing before the Transportation and Public Works Committee be set for September 27, 2011 for the purpose of assessing the charges for repairs for water and sewer service lines that remain unpaid.

**Prepared by:** Suzette R. Hjermstad, Real Estate Investigator II, 673-2401

**Approved by:**

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Steven A. Kotke, P. E., City Engineer, Director of Public Works

**Presenters:** Suzette R. Hjermstad, Public Works Special Assessments  
Craig Allison, Public Works Water Administration

**Reviews:** Permanent Review Committee (PRC)                      Approval N/A  
Civil Rights Approval    Approval N/A  
Policy Review Group (PRG)    Approval N/A

**Financial Impact**

Special assessment against benefited properties

**Reviews**                      Not Applicable

**Community Impact**

**Neighborhood Notification:** Public hearing notices to be sent out  
**City Goals:** the City's infrastructure will be well-maintained.  
**Comprehensive Plan:** Consistent  
**Zoning Code:** Not Applicable

**Background/Supporting Information**

The purpose of this letter is to request the setting of the Assessment Public Hearing for annual water and sewer service line repairs or replacements involving various properties located throughout the City of Minneapolis. All property owners will receive notice of public hearing including the proposed assessment amount.

A list of properties and the charges to be assessed will be provided at the time of public hearing.