



Request for City Council Committee Action from the Department of BIS

Date January 24, 2011

To: The Honorable Betsy Hodges, Chair, Ways and Means Committee

Subject: e-Charging with Hennepin County Justice Integration Program (HJIP)

Recommendation Authorize proper City officials to a) execute a contract with Hennepin County to establish communication between the Minneapolis City Attorney's Office and the Minnesota Bureau of Criminal Apprehension eCharging application, using the Hennepin County Justice Information Broker and b) receive \$69,000 from Hennepin County.

Prepared by Elise Ebhardt, BIS Interagency Coordinator, 673-2026

Submitted by Elizabeth Cousins _____, 673-2820
Interim Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Presenter in Committee Elizabeth Cousins

Policy Review Group X Not Applicable

Permanent Review Committee (PRC) X Not Applicable

Prior Related Directives:

Financial Impact: None.

<p>Financial Impact (Check those that apply)</p> <p><u> X </u> No financial impact (If checked, go directly to Background/Supporting Information)</p> <p><u> </u> Action requires an appropriation increase to the Capital Budget</p> <p><u> </u> Action requires an appropriation increase to the Operating Budget</p> <p><u> </u> Action provides increased revenue for appropriation increase</p> <p><u> </u> Action requires use of contingency or reserves</p> <p><u> </u> Other financial impact (Explain):</p> <p><u> X </u> Request provided to department's finance contract prior to the Committee Coordinator</p>
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Background/Supporting Information

The objective of the eCharging project for the Minneapolis City Attorney's Office (MCAO) is to provide an automated means to submit and process criminal complaints.

In 2009 the Minnesota Bureau of Criminal Apprehension (BCA) created an eCharging service that serves as a "broker" between individual data systems for records and workflow management. The plan is for the MCAO to use Hennepin County's broker as the means of communication with the BCA. This will allow the prosecutor (MCAO) to submit electronic criminal complaints and manage signatures of all necessary parties via an electronic workflow. It also provides information electronically to the courts for updating the Minnesota Court Information System (MNCIS).

With the City using Hennepin County's broker we can take advantage of its existing infrastructure for message processing and support. This same architecture will be used in the future for the Hennepin County Attorney's Office and for some suburban prosecutors.

Today, the MCAO and other city prosecutors use a manual paper filing and signature process for criminal complaints and then the district court manually enters the new case into MNCIS. The expected net result of the e-Charging system is improved public safety due to more timely, accurate and complete criminal justice information, and more efficient use of human and financial resources.

Request for Authorization:

- a) The contract with Hennepin County covers the integration between the Minneapolis City Attorney's Office and the MN BCA's eCharging system using the Hennepin County Justice Information Broker as the means of communication.
- b) Under this contract the City will receive up to \$69,000 from Hennepin County to cover expenses for the City's deliverables as specified in the contract. The State has agreed to provide funding to work with Hennepin County Justice Integration Program (HJIP) to create an adaptor to establish communication between the Minneapolis City Attorney's Office and the MN BCA eCharging system; the work will be completed by both the City of Minneapolis and Hennepin County.

This effort is part of other system integration work between the MCAO, the Minneapolis Police Department, Hennepin County and the State. While the ongoing costs related to this specific integration are not known at this time, the cost analysis is part of the project. The ongoing costs are expected to be low or will be covered under the existing system support plan. Any new ongoing costs will be funded by the operating departments and the departments will have an opportunity to approve the costs and identify funding or cancel the project.