

Monthly MPD 2010 Budget Update to Ways & Means

May 10th, 2010

2010 MPD Budget (General Fund): \$123,619,438
2010 MPD Budget (All Funds): \$133,313,591

Finance Dept and MPD projections show under spending in the MPD budget at the end of 2010 by \$1.265 million, resulting in a \$234,000 draw on the \$1.5 million contingency funds this year.

Highlights:

- Current 2010 Budget reduction strategies adopted by City Council show the MPD well ahead of stated budget goals. We have/will realize \$7.35 million in permanent reductions in 2010 of the \$8.3 million needed by the end of 2011.
- 2010 MPD overtime is **down 20%**.
- Fleet costs are down more than expected:
 - Idling **down 30%**.
 - Fuel consumption **down 13%** thus fuel costs down.
 - Labor costs **down 35%**
 - Parts costs **down 33%**
 - Total fleet costs **down 14%**
 - More fleet reductions coming.
- 2010 unplanned savings have exceeded our unplanned expenses thus far.
 - \$457,000 one time fuel savings.
 - \$400,000+ budgetary/military leave savings
 - \$250,000 VOTF grant.
- Current **fine revenue projections** suggest MPD will **exceed** revenue collection goals by \$170,674.90. (*note-two months of data)

Challenges:

- Unforeseen events requiring overtime and other resources.
- 2011 additional budget reductions and preserving workforce.
- The under-spending represents small fraction of total budget therefore continued review and scrutiny is essential as this projection could shift significantly.

**MINNEAPOLIS POLICE DEPARTMENT
GENERAL FUND 2010 PROJECTION
DRAFT FOR DISCUSSION PURPOSES ONLY**

27.7% OF YEAR LAPSED

72.3% OF YEAR REMAINING

SALARIES	BUDGET CURRENT	YR. TO DATE	AMOUNT REMAINING	PROJECTIONS TO YEAR END	TOTAL ACTUAL + PROJECTED	PROJECTIONS	PRIOR YEAR ACTUALS
		ACTUAL 25.96%				(OVER) UNDER BUDGET 10-Apr-10	
Regular	\$ 68,904,853	\$ 18,596,848	\$ 50,308,005	\$ 49,963,384	\$ 68,560,232	\$ 344,621	\$ 70,650,306
Summer School Liaison- Summer Month Charge	-	-	-	-	374,000	(374,000)	-
Semi Annual Comp/Pay Off	629,978	219	629,759	508,490	508,709	121,269	498,735
Vacation Pay Off	168,015	49,411	118,604	159,395	208,806	(40,791)	204,712
Sick Leave Pay Off	429,492	-	429,492	469,420	469,420	(39,928)	460,216
Overtime	2,334,950	601,722	1,733,228	1,793,590	2,395,312	(60,362)	2,762,759
Buyback/FLSA Settlement	304,820	(325,484)	630,304	372,538	630,861	(326,041)	373,769
Total Salaries	72,772,108	18,922,716	53,849,392	53,266,817	73,147,340	(375,232)	74,950,497
Fringe	25,389,767	6,266,202	19,123,565	18,913,961	25,180,163	209,604	25,915,625
Contractual Services	16,355,567	4,545,902	11,809,665	11,313,665	15,859,567	496,000	17,852,184
Other operating	8,894,448	2,358,827	6,535,621	5,750,621	8,109,448	785,000	8,459,451
Equipment	207,548	-	207,548	57,548	57,548	150,000	131,942
Subtotal Non Salary & Fringe	25,457,563	6,904,729	18,552,834	17,121,834	24,026,563	1,431,000	26,443,577
Percentage Spent - Actual Non salary - excludes encumbrances		20.7%					
Total General Fund 0100	\$ 123,619,438	\$ 32,093,647	\$ 91,525,791	\$ 89,302,612	\$ 122,354,065	\$ 1,265,373	\$ 127,309,699
Contingency Fund Portion	\$ 1,500,000						
Add one time funding (\$250,000+477,000 ?)							
Non-contingency Fund Portion	\$ 122,119,438	\$ 32,093,647	\$ 90,025,791	\$ 89,302,612	\$ 122,354,065	\$ (234,627)	\$ 127,309,699
Fund 01210 Totals	\$ 3,274,969	\$ 1,141,025	\$ 2,133,944				
Fund 01300 Totals	\$ 4,157,455	\$ 1,253,381	\$ 2,904,074				
Fund 01400 Totals	\$ 932,999	\$ -	\$ 932,999				
Fund 01600 Totals	\$ 1,328,730	\$ 74,710	\$ 1,254,020				
Grand Total	\$ 133,313,591	\$ 34,562,763	\$ 98,750,828				

Encumbrances total \$ 1,646,977
 Percentage of Non Salary & Fringe YTD that is encumbrances 24%
 Percentage of total expense that is encumbrances 5.1%

Note: Salary projections based on last payroll period
 Reversals of prior year expenses included in actuals
 Vacation, Sick and Overtime projection is based on 2009 plus 2% inflation
 Includes use of one time contingency funds of \$1.5 million for 2010 & 2011.
 Projection to year end includes \$970,000 of performance pay.

FTE on PR Ending 4/10/10 949.52
 General Fund Authorized FTE 944.20
 YTD Average FTE as of PR Ending 4/10/10 915.02
 Authorized less YTD Average FTE 29.18

Note: N/A Due to adjustments made between funds in compass, but not workforce director.

MPD Strategies to meet the budget directions January 27, 2010

\$8.3M Target

		Expected Savings	
		2010	2011
Strategy:			
Eliminate 30 civilian positions(10 months 2010/12 in 2011)		1,696,000	2,035,200
Date	Actions Taken	2010 Savings	2011 Savings
12/9/2009	Lay off letters sent to 30 civilians	1,696,000	2,035,200
Total Savings		1,696,000	2,035,200
Current Status		0	0

		Expected Savings	
		2010	2011
Strategy:			
Fund 18 FTE CPS positions		1,444,444	-
Date	Actions Taken	2010 Savings	2011 Savings
12/2/2010	Lay off notices sent to one FTE CPS (\$75,879/FTE)	63,233	75,879
1/1/2010	Eliminated one additional CPS, graphic designer & MIS assistant	219,977	219,977
1/1/2010	General Fund (5 months one time funding for 14 FTE's)	477,000	unknown
6/1/2010	Move 14 CPS FTEs to CDBG(7 months 2010/5 months 2011)	650,000	442,628
4/1/2010	Allocate 15% of April 2010 CDBG Payment	54,386	unknown
Total Savings		1,464,596	738,484
Current Status		(20,152)	(738,484)

		Expected Savings	
		2010	2011
Strategy:			
Reduce fleet and take home vehicles		300,000	300,000
Date	Actions Taken	2010 Savings	2011 Savings
1/1/2010	Reduce labor and parts for 37 vehicles due to smaller fleet	44,729	44,729
	Reduce lease costs for 37 fewer vehicles	101,700	101,700
	Reduce lubrication parameters	36,998	36,998
	Reduce vehicle safety inspections	36,432	36,432
	Save fuel by reducing idling	124,932	124,932
	Reduce Radio Shop costs by reduced vehicles	10,000	10,000
Total Savings		354,791	354,791
Current Status		(54,791)	(54,791)

		Expected Savings	
		2010	2011
Strategy:			
Lay off 25 sworn FTEs		2,200,000	2,200,000
Date	Actions Taken	2010 Savings	2011 Savings
12/15/2009	Lay off notices sent		
1/1/2010	Hire back 13FTEs with COPS Hiring funds	1,000,000	1,000,000
1/1/2010	Hire back 2 FTEs with Reg Services funds	200,000	200,000
1/1/2010	Laid off 10 FTE's	1,000,000	1,000,000
Total Savings		2,200,000	2,200,000
Current Status		0	0

		Expected Savings	
		2010	2011
Strategy: Eliminate PAL (3FTEs)* actual 1 FTE which is noted in other		N/A	N/A
Date	Actions Taken	2010 Savings	2011 Savings
	Transfer sworn FTEs to other positions		
Total Savings		0	0
Current Status		0	0

		Expected Savings	
		2010	2011
Strategy: Eliminate funding for Assistant Chief position		160,000	160,000
Date	Actions Taken	2010 Savings	2011 Savings
1/1/2010	Retire Assistant Chief	160,000	160,000
Total Savings		160,000	160,000
Current Status		0	0

		Expected Savings	
		2010	2011
Strategy: Eliminate 8 sworn FTEs/year through attrition		720,000	1,440,000
Date	Actions Taken	2010 Savings	2011 Savings
12/1/2009	Retirement incentive 4 Sworn FTE	360,000	360,000
	January sworn attrition 6 FTE	508,500	540,000
Total Savings		868,500	900,000
Current Status		(148,500)	540,000

		Expected Savings	
		2010	2011
Strategy: Eliminate 5 FTE mounted patrol through attrition			
Date	Actions Taken	2010 Savings	2011 Savings
	Reduce with other sworn attrition		
Total Savings		0	0
Current Status		0	0

		Expected Savings

Strategy:		2010	2011
Use Convention Center funding for mounted operations		250,000	250,000
Date	Actions Taken	2010 Savings	2011 Savings
	Confirmed the budget has been established in both the general and convention center funds. Steps have been taken to initiate the 1/29/2010 transfer.		
2/8/2010	Transfer from Convention center has been completed.	250,000	
Total Savings		250,000	0
Current Status		0	250,000

Strategy:		Expected Savings	
		2010	2011
Reduce force at rank		200,000	200,000
Date	Actions Taken	2010 Savings	2011 Savings
Total Savings			
Current Status		200,000	200,000

Strategy:		Expected Savings	
		2010	2011
Decrease existing contracts for external services-trainers, I		564,000	564,000
Date	Actions Taken	2010 Savings	2011 Savings
1/1/2010	Reduce cell phones	304,750	304,750
1/1/2020	Decrease Chaplains' contract	25,000	25,000
1/1/2010	Decrease other contracts	234,250	234,250
Total Savings		564,000	564,000
Current Status		0	0
Expected Savings Summary		7,534,444	7,149,200
Total Savings Summary		7,557,887	6,952,475
Current Status Total		(23,443)	196,725

Strategy	2010 Savings	2011 Savings
Eliminate 30 civilian positions(10 months 2010/12 in 2011)	1,696,000	2,035,200
Fund 18 FTE Crime Prevention Specialists	1,444,444	1,444,444
Reduce fleet and take home vehicles	354,791	354,791
Lay off 25 sworn FTEs	2,200,000	2,200,000
Eliminate PAL (3 FTEs)-1 civilian noted above	N/A	N/A
Eliminate funding for Assistant Chief FTE	160,000	160,000
Eliminate 8 sworn FTEs through attrition	720,000	1,440,000
Eliminate 5 FTE mounted patrol through attrition-noted above		
Use Convention Center funding Mounted Patrol Ops	250,000	250,000
Reduce force at rank	200,000	200,000
Decrease existing contract for external services	564,000	564,000
Total	7,589,235	8,648,435

Unplanned Expense	2010 Expense	2011 Expense
Transfer funding for Traffic Control Funds	25,000	
Departmental funding for internal auditors	50,000	50,000
Tier 4 applications support from BIS	15,000	20,000
Remove one FTE PST 2 from the Job Bank	66,995	66,995
BIS charge for upgrade of juvenile offender photo database to new server format	1,200	
Detox contract with Hennepin County	30,000	30,000
School Liaison Officers summer salary costs (17 FTE)	568,000	568,000
Severance of MPD Dir of Financial Operations	50,000	
Range backstop repair	4,853	
Intelligence Dissemination Website	22,407	
Total unplanned expense	833,455	734,995

Unplanned 2010 Savings	2010 Savings	2011 Savings
Fuel savings due to price and fewer vehicles	437,084	
Reduced Parking costs	32,760	
Eliminate fuel cards for Chaplains	3,500	
Budgetary and Military Leave Savings	400,000	
Violet Offender Task Force Grant	250,000	
Total unplanned Savings	1,123,344	

Grand Total

7,879,124

7,913,440

2010 Police Fine Revenue								
Budget								\$ 3,534,377.00
Date	# Of Citations Disposed	FTE	Citations Written	Revenue per Citation	Fine Revenue Collected	Over (Under) Prior Month	YTD	Amount Left to Collect To Meet Budget
2/1/2010					\$ 278,920.31	\$ 77,081.00	\$ 278,920.31	\$ 3,255,456.69
3/1/2010					338,588.34	59,668.03	617,508.65	\$ 2,916,868.35
4/1/2010								
5/1/2010								
6/1/2010								
7/1/2010								
8/1/2010								
9/1/2010								
10/1/2010								
11/1/2010								
12/1/2010								
1/1/2011								
Total	-	-	-	#DIV/0!	\$ 617,508.65			
Projections to Year End based on 2010 Average Revenues								
10.00					2 Months Ave @	\$ 308,754.33	=	\$ 3,087,543.25
Project Amount Collected (Under)Over Budget								\$ 3,705,051.90
								\$ 170,674.90
Budget								
Collected								3,534,377.00
Uncollected								617,508.65
Projected to YE								2,916,868.35
Projected Year End to Collected Revenue								3,087,543.25
								170,674.90
Projections to Year End based on Prior Year Average Revenues								
10.00					Last year ave.	\$ 225,894.19	=	\$ 2,258,941.85
Project Amount Collected (Under)Over Budget								\$ 2,876,450.50
								\$ 2,876,450.50
Budget								
Collected								3,534,377.00
Uncollected								617,508.65
Projected to YE								2,916,868.35
Projected Year End to Collected Revenue								2,258,941.85
								(657,926.50)